

# **VENDOR PROFILE APPLICATION**

**COUNTY OF HUNTERDON  
DIVISION OF PURCHASING  
71 MAIN STREET BLDG 1  
PO BOX 2900  
FLEMINGTON NJ 08822-2900**

**HUNTERDON COUNTY PURCHASING DIVISION  
VENDOR PROFILE APPLICATION**

**COMPANY PROFILE:**

- 1.) Company Name: \_\_\_\_\_
- 2.) Address: \_\_\_\_\_
- 3.) City: \_\_\_\_\_
- 4.) State: \_\_\_\_\_
- 5.) Zip Code: \_\_\_\_\_
- 6.) Telephone: \_\_\_\_\_
- 7.) Fax Number: \_\_\_\_\_
- 8.) Company Representative: \_\_\_\_\_
- 9.) Telephone (If Different): \_\_\_\_\_
- 10.) E-Mail Address: \_\_\_\_\_
- 11.) Web Site Address: \_\_\_\_\_
- 12.) Commodities and/or services for which Bids/Quotes/Proposals should be forwarded to your company. (See attached budget account description) List all codes, which are appropriate for your company. If your commodity and/or services are not listed, give a written description in the space provided.

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13.) Applicant is organized as (check one)

~ Individual                      ~ Partnership                      ~ Corporation

Indicate State of Incorporation

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**HUNTERDON COUNTY PURCHASING  
VENDOR PROFILE APPLICATION**

14.) Has the Applicant previously been on the County's Vendor Solicitation List:

~ Yes                      ~ No

15.) Mailing Address for all requests for pricing:

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16.) Mailing address for payments:

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Signature of Authorized Representative \_\_\_\_\_

Print or Type:

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

ANY QUESTIONS, PLEASE CONTACT: Raymond Rule at (908)806-4374 or email to:

[rrule@co.hunterdon.nj.us](mailto:rrule@co.hunterdon.nj.us)

**THE VENDOR PROFILE MAY BE RETURNED VIA EMAIL AT THE ABOVE ADDRESS OR BY  
MAILING TO:**

**COUNTY OF HUNTERDON  
PURCHASING DIVISION  
PO BOX 2900  
FLEMINGTON NJ 08822-2900**

## COMMODITY CODES AND DESCRIPTIONS

### OUTSIDE SERVICES - PROFESSIONAL AND OTHER FEES

205 Auditing  
 206 Auditing, Special Services  
 207 Consultants Services  
 208 Court Reporters - Transcripts  
 209 Data Processing Services  
 210 Dental Clinic and Dental Services  
 212 Psychiatric Services  
 213 Diagnostic Services  
 214 Laboratory Services  
 215 Legal Services  
 216 Medical Service Fees - Other  
 217 Pre-Employment Physicals  
 218 Jurors Fees and Expenses  
 219 Appraisal Services  
 220 Witness Fees and Expenses  
 224 Other Professional and Special Services  
 225 Subpoena and Service Fees  
 226 Arbitration Services  
 248 Employee Physical Exams  
 250 Printing - Contractual  
 252 Legal Fees - Labor negotiations  
 253 Election Expense  
 260 Search and Filing Services  
 262 Transcript Fees  
 263 Environmental Services  
 264 Architectural Services  
 265 Engineering Services  
 266 Notary Fees and Stamps

### ADMINISTRATION AND OTHER SUPPLIES AND MATERIALS

305 Office Supplies  
 306 Medical Supplies  
 307 Printing Supplies  
 309 Reproduction Supplies & Services  
 310 Postage  
 311 Books and Periodicals  
 312 Engineering Supplies  
 315 Food  
 316 Bedding and Linens  
 317 Tool Allowance  
 318 Uniform Allowance  
 320 Uniforms and Cleaning  
 322 Inmates and Juvenile Clothing  
 323 Motor Oil  
 324 Grease  
 325 Films, Slides, and Cassettes

326 Batteries  
 328 Photographic Supplies and Services

329 Flags and Grave Markers  
 330 Tires  
 331 Police Equipment and Supplies  
 335 Guns, Ammo and Supplies  
 336 Tools  
 337 Shop Supplies  
 338 Dishes and Kitchen Utensils  
 339 Bottled Water  
 341 Kitchen Supplies  
 386 Online Services

### REPAIRS, MAINTENANCE AND RENTALS

404 Car Washes  
 405 Auto and Truck Repairs  
 410 Office Machine Repairs and Maintenance  
 415 Radios and Antenna Maintenance  
 420 Equipment Repairs and Maintenance  
 421 Elevators - Repairs and Maintenance  
 430 Snow Removal Equipment Rental  
 435 Office Machine Rentals  
 436 Other Miscellaneous Rentals  
 437 Buildings, Repairs, Plumbing and HVAC  
 438 Building, Repairs, Electrical  
 439 Building Repairs, Carpentry and Masonry  
 440 Building Rentals  
 441 Building Repairs, Minor  
 442 Office Equipment Repairs and Maintenance  
 443 Furniture and Fixture Repairs  
 444 Building Repairs-Rental Properties  
 445 Heavy Equipment Rentals  
 446 Office Equipment Rentals  
 447 Buildings - Cleaning Services  
 448 Polling Place Rentals  
 449 Landscaping and Grounds Maintenance  
 450 Exterminating Services  
 451 Building Construction  
 452 Moving Contractors  
 453 Portable Container Services

### BUILDING SUPPLIES, UTILITIES AND FUELS

505 Janitorial Supplies  
 507 Engraving Supplies  
 510 Landscaping Supplies

515 Electrical Supplies  
520 Plumbing Supplies  
525 Gasoline  
530 Fuel Oil and Kerosene

721 Glass Beads  
722 Pesticides  
725 Steel Sign Posts, Signs and Accessories  
726 Traffic Counters and Accessories  
727 Traffic Control Equipment

#### **BUILDING SUPPLIES, UTILITIES AND FUELS**

535 Electricity  
536 Water  
540 Natural Gas  
545 Sewer  
546 Street Lighting  
547 Telephone  
550 Utilities  
556 Property Taxes  
560 Disposal Services  
565 Hardware, Lumber & Masonry Supplies  
566 Paint and Paint Supplies  
575 Training Supplies

730 Beam Guide Rails and Posts  
735 Corrugated Metal Pipe  
736 Reinforced Concrete Pipe  
737 Plastic Pipe  
740 Inlets - Castings and Materials  
745 Snow Chemicals and Sand  
746 Snow Fence, Posts and Ties  
750 Cement, Lime and Sand  
755 Concrete  
760 Steel  
761 Sand Blasting and Supplies  
762 Bridge Paint and Supplies  
763 Bridge Cleaning and Painting  
765 Welding and Supplies  
770 Weed Spray  
771 Blocks and Bricks and Masonry Supplies  
772 Screening, Towing Chains, Tarps  
773 Truck Cleaning Chemicals  
775 Lumber  
776 Hardware  
777 Fencing

#### **VEHICLES, EQUIPMENT, FURNITURE AND FIXTURES**

605 Automobiles and Vans and Pickups  
610 Trucks  
615 Heavy Equipment  
617 Grounds Maintenance Equipment  
620 Office Machines and Typewriters  
621 Office Equipment  
622 Audio Visual Equipment  
625 Furniture and Equipment  
626 Carpeting and Tiles  
627 Window Treatments  
630 Radios  
631 Recording Equipment  
635 Data Processing Equipment & Supplies  
636 Maintenance Contracts & Licenses  
638 Kitchen Equipment  
639 Air Conditioners  
640 Communications Equipment - Other  
641 Electronic Components & Assembly  
645 Snow Plows, Blades and Accessories  
646 Fire Extinguishers  
647 Testing, Weighing & Measuring Apparatus  
648 Security Systems  
649 Small Tools/Equipment  
650 Pumps and Motors  
651 Safety Equipment  
652 Environmental Equipment  
656 Power Tools  
657 Special Recreation Equipment

#### **GENERAL EXPENSES**

805 Memberships and Dues and Licenses  
810 Conference and Meetings  
815 Education and Training  
820 Mileage and Expenses - Employees  
821 Meal Allowance  
822 Temporary Employment Fees  
823 Child Study Supervision Travel Expenses  
825 Extradition and Transportation - Prisoners  
826 Advertising  
827 Investigating  
828 Microfilming and Indexing  
829 Concerts  
830 Miscellaneous Special Programs/Services  
831 Hazmat Equipment and Supplies  
832 Fire/Rescue Training  
833 CDL Testing  
834 Emergency Response Team  
835 Maps and Prints  
837 School Calendars and Directories  
840 Golf Course Operations  
841 EMS Training  
850 Juvenile Costs  
851 Body Armor  
900 Transportation

#### **ROADS AND BRIDGES - MATERIAL AND SUPPLIES**

700 Road, Bridge and Heavy Construction  
705 Bituminous Concrete  
710 Stone and Shale  
715 Slurry Seal and Surface Treatment  
720 Traffic Paint