

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

599 Oak Grove Road and County Route 519

Frenchtown, New Jersey 08825

October 18, 2016

I. **4:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 18, 2016, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

- V. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

VI. FINANCE, Janet R. Previte, Acting Financial Officer

01. Motion to acknowledge receipt of the 2015 County Audit.
02. RESOLUTION - Approving an insertion of an item of revenue and the like sum as an appropriation in the 2016 County Budget for the 2017 Universal Service Fund, in the amount of \$1,130.
03. RESOLUTION - Approving an insertion of an item of revenue and the like sum as an appropriation in the 2015 Recycling Enhancement Act Tax Entitlement Grant, in the amount of \$143,320.
04. RESOLUTION - Approving an insertion of an item of revenue and the like sum as an appropriation in the Edward Byrne Memorial Justice Assistance Grant, in the amount of \$42,785.
05. RESOLUTION - Approving an insertion of an item of revenue and the like sum as an appropriation in the 2016 Body Armor Grant, in the amount of \$6,132.71.

VII. PUBLIC WORKS, Tom Mathews, Director

01. Update of various County road and bridge projects.
02. RESOLUTION - Approving the Hunterdon County Community Forestry Management Plan, on behalf of the Shade Tree Commission.

VIII. FARMLAND PRESERVATION/OPEN SPACE, Sue Dziamara

01. RESOLUTION - Approving a Cooperative Agreement with the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust, for the purchase of agricultural easements, for the DeSapio property, Block 5, Lot 6, in Kingwood Township.
02. RESOLUTION - Approving Cooperative Agreement with the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust for the purchase of agricultural easements for the Dalrymple property, Block 6, Lot 26 and 26.01, in Kingwood Township.
03. RESOLUTION - Approving a development easement on the property owned by the Township of Alexandria, Block 11, Lot 16, in Alexandria Township, estimated 82 acres, (SADC - \$282,261.22; County - \$69,512.22; Township - \$69,512.22), total amount of \$421,285.66.
04. ~~RESOLUTION - Approving a development easement from Jason R. and Sarah Christian Vartikar-McCullough (Hope Hill property), Block 23, Lots 8.01, 8.20, 8.21, and 8.22, in Franklin Township, estimated 70 acres, (SADC - \$411,600; County - \$137,200; Township - \$137,200), total amount of \$686,000.~~
05. RESOLUTION - Approving a development easement on the property owned by Maria Foster (White Bridge Farm), Block 28, Lot 24, in Franklin Township, estimated 57 acres, (SADC - \$253,080; County - \$84,360; Township - \$84,360), total amount of \$421,800.

IX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated October 18, 2016.

02. Motion to approve the regular session minutes of September 20, 2016.
03. RESOLUTION - Bernard A. Campbell appointed permanent, full-time Gardener, Division of Parks and Recreation, Department of Planning, Economic Development and Land Use.
04. RESOLUTION - Christine McIntyre appointed full-time Assistant Prosecutor, Hunterdon County Prosecutor.
05. RESOLUTION - Juan Vera-Carofilis appointed full time Sheriff's Officer, Sheriff's Office.
06. RESOLUTION - Henri Zilliox appointed full time Correction Officer, in the Sheriff's Office.
07. RESOLUTION - Nicholas Cepparulo appointed full time Inspector, Mosquito Extermination, Division of Vector Control, Department of Public Safety and Health Service.
08. RESOLUTION - Approving salaries for the Communications' Division in accordance with the CWA Local 1036 agreement.
09. RESOLUTION - Approving an employment agreement with Juan Vera-Carolifis, Hunterdon County Sheriff's Officer.
10. RESOLUTION - Authorizing the Purchasing Agent to advertise for bids for County Bid #2016-18, for Home Health Services.
11. RESOLUTION - Approving an amendment to the agreement with Res-Care New Jersey, Inc., County Bid #2016-23, with for Home Health Services, for an increase of \$50,308.00.
12. RESOLUTION - Approving an extension for the contract with Hunterdon Healthcare System, for Occupational Health Services, in the amount of \$6,000, for 60 days.
13. RESOLUTION - Approving an Equipment Lease with New Jersey Transit Corporation, for a Section 5310 vehicle for a 2016 Ford E450 Extended Mini-Bus with Rear Lift, for the Consolidated Transportation System, (LINK).
14. RESOLUTION - Approving final payment for County Bid #2015-21, for Resurfacing and Drainage Improvements to County Route 512, in Califon Borough and Tewksbury Township, to Tilcon New York, in the amount of \$12,826.25.
15. RESOLUTION - Supporting High Bridge Borough's application for Federal Funding Assistance through NJDOT, for the streetscape improvements along County Route 513 (Bridge Street and West Main Street).

X. GRANTS

01. RESOLUTION - Approving an electronic grant application with the New Jersey Department of Transportation for the Rehabilitation of Hunterdon County Bridge N-1, on Main Street, in the Town of Clinton.
02. RESOLUTION - Approving a grant agreement with the State Department of Human Services, Division on Aging, for the Area Plan Contract update, in the amount of \$736,362; (State-\$336,727; Federal-\$399,635; County Match-\$14,010).

03. RESOLUTION - Approving a County Comprehensive Alcoholism and Drug Abuse contract #17-590-ADA-0, in the amount of \$213,908 in State funds and a County Match of \$26,339.

XI. **CORRESPONDENCE**

01. The Center for Education Advancement (CEA), requesting permission to place approximately 12 portable restrooms in the Main Street Complex parking lot, delivered on Wednesday, November 23, 2016, to be removed Friday, November 25, 2016, for the annual Turkey Trot.
02. Library Headquarters, request to waive the fee for use of the Grange Building at the South County Park during the annual Friends of the Library Book Sale, from April 12 through May 3, 2017.

XII. **FREEHOLDERS COMMENTS/REPORTS**

XIII. **OPEN TO THE PUBLIC**

XIV. **EXECUTIVE SESSION**
(Reconvene if necessary)

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2016-24

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$1,130 from State of New Jersey, Department of Community Affairs and wishes to amend its 2016 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2016 Budget in the sum of \$1,130 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2017 Universal Service Fund (7/1/2016-6/30/2017)

BE IT FURTHER RESOLVED that the like sum of \$1,130 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2017 Universal Service Fund (7/1/2016-6/30/2017)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2016-27

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$143,320 from State of New Jersey, Department of Environmental Protection and wishes to amend its 2016 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2016 Budget in the sum of \$143,320 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2015 Recycling Enhancement Act (REA) Tax Entitlement Grant

BE IT FURTHER RESOLVED, that the like sum of \$143,320 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2015 Recycling Enhancement Act (REA) Tax Entitlement Grant

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2016-25

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$42,785 from State of New Jersey, Office of the Attorney General and wishes to amend its 2016 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2016 Budget in the sum of \$42,785 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

Edward Byrne Memorial Justice Assistance Grant (JAG 1-10TF-15)

BE IT FURTHER RESOLVED that the like sum of \$42,785 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

Edward Byrne Memorial Justice Assistance Grant (JAG 1-10TF-15)

(required match is appropriated in Department's S/W budget)

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Chapter 159-2016-26

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the County of Hunterdon has received notice of an award of \$6,132.71 from State of New Jersey, Department of Law and Public Safety and wishes to amend its 2016 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2016 Budget in the sum of \$6,132.71 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: Public and Private Revenues Offset with Appropriations:

2016 Body Armor

BE IT FURTHER RESOLVED that the like sum of \$6,132.71 is hereby appropriated under the caption of:

General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2016 Body Armor

BE IT FURTHER RESOLVED, that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve, upon the recommendation of the Hunterdon County Shade Tree Commission, the Community Forestry Management Plan for the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, on June 9, 2016 the Hunterdon County Agriculture Development Board (CADB) granted preliminary approval for the acquisition of the development easement for the properties owned by Gaetano DeSapio and located at 85Ridge Rd., Frenchtown, NJ, and designated on the County tax map as Block 5, Lot 6 in the Township of Kingwood, County of Hunterdon, State of New Jersey; and

WHEREAS, the Hunterdon Land Trust applied to the Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) program administered by the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS) for grant funding equal to, but not to exceed 50% of the easement acquisition costs for the Brown Farm; and

WHEREAS, the landowner was made aware of the ACEP-ALE requirements at the onset of the process and has agreed to the restrictions contained there-in; and

WHEREAS, the NRCS Grants and Agreement Branch awarded an amount of \$188,000.00 as payment for a 50% cost share of the agricultural easement on the Dalrymple Farm; and

WHEREAS, the remaining 50% cost share will come from the State Agriculture Development Committee Municipal Planning Incentive Grant Program through Kingwood Township; and

WHEREAS, Municipal Planning Incentive Grant application easements are held by Hunterdon County; and

WHEREAS, on September 14, 2016 Hunterdon Land Trust received a Notice of Grant and Agreement Award (NOA) for the project; and

WHEREAS, as the easement holder, it is necessary for Hunterdon County to enter into a Cooperative Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust for the purchase of an Agricultural Land Easement (ALE) under the Agricultural Conservation Easement Program (ACEP); and

WHEREAS, the Cooperative Agreement outlines the restrictions to be recorded on the property at closing and sets forth an acknowledgement of the enforcement and monitoring responsibilities associated with the acceptance of ACEP-ALE grant funding; and

WHEREAS, Hunterdon County currently holds farmland preservation easements acquired from the use of federal funds that include the associated deed of easement restrictions; and

WHEREAS, entering into the Cooperative Agreement would have no change to, or add additional responsibilities beyond our current monitoring practices.

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, the Cooperative Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust for the purchase of agricultural land easements (ALE) under the Agricultural Conservation Easement Program (ACEP) for the properties owned by Gaetano DeSapio and located at 85Ridge Rd., Frenchtown, NJ, and designated on the County tax map as Block 5, Lot 6 in the Township of Kingwood, County of Hunterdon, State of New Jersey.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, on October 8, 2015 the Hunterdon County Agriculture Development Board (CADB) granted preliminary approval for the acquisition of the development easement for the properties owned by Richard K. Dalrymple and Brian S. Dalrymple and located at 1093 State Route 12, Frenchtown, NJ, and designated on the County tax map as Block 6, Lot 26 and 26.01, in the Township of Kingwood, County of Hunterdon, State of New Jersey; and

WHEREAS, the Hunterdon Land Trust applied to the Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) program administered by the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS) for grant funding equal to, but not to exceed 50% of the easement acquisition costs for the Dalrymple Farm; and

WHEREAS, the landowner was made aware of the ACEP-ALE requirements at the onset of the process and has agreed to the restrictions contained there-in; and

WHEREAS, the NRCS Grants and Agreement Branch awarded an amount of \$189,000.00 as payment for a 50% cost share of the agricultural easement on the Dalrymple Farm; and

WHEREAS, the remaining 50% cost share will come from the State Agriculture Development Committee Municipal Planning Incentive Grant Program through Kingwood Township; and

WHEREAS, Municipal Planning Incentive Grant application easements are held by Hunterdon County; and

WHEREAS, on September 14, 2016 Hunterdon Land Trust received a Notice of Grant and Agreement Award (NOA) for the project; and

WHEREAS, as the easement holder, it is necessary for Hunterdon County to enter into a Cooperative Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust for the purchase of an Agricultural Land Easement (ALE) under the Agricultural Conservation Easement Program (ACEP); and

WHEREAS, the Cooperative Agreement outlines the restrictions to be recorded on the property at closing and sets forth an acknowledgement of the enforcement and monitoring responsibilities associated with the acceptance of ACEP-ALE grant funding; and

WHEREAS, Hunterdon County currently holds farmland preservation easements acquired from the use of federal funds that include the associated deed of easement restrictions; and

WHEREAS, entering into the Cooperative Agreement would have no change to, or add additional responsibilities beyond our current monitoring practices.

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, the Cooperative Agreement between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS), and the Hunterdon Land Trust for the purchase of agricultural land easements (ALE) under the Agricultural Conservation Easement Program (ACEP) for the properties owned by Richard K. Dalrymple and Brian S. Dalrymple and located at 1093 State Route 12, Frenchtown, NJ, and designated on the County tax map as Block 6, Lot 26 and 26.01, in the Township of Kingwood, County of Hunterdon, state of New Jersey.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

FINAL APPROVAL
Alexandria Farm

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Municipal Planning Incentive Grant (MPIG) Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, on September 8, 2016, the Hunterdon County Agriculture Development Board granted final approval for the acquisition of the development easement for the property owned by the Township of Alexandria located at 782 Frenchtown Road, Milford, NJ 08848 and designated on the County tax map as Block 11, Lot 16, in the Township of Alexandria, County of Hunterdon, State of New Jersey; and

WHEREAS, the State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$7,000.00 per acre on July 28, 2016; and

WHEREAS, the Township of Alexandria has been advised that the SADC, pursuant to N.J.A.C. 2:76-10, has certified the value at \$7,000.00 per acre, but is willing to cost-share based on a value calculated at the purchase price paid by the Township minus the certified "after" value of the restricted property, which is approximately \$5,137.63 per acre with resulting cost-shares from the SADC, approximately \$3,442.21 per acre, from the County of Hunterdon, approximately \$847.71 per acre, and from the Township of Alexandria, approximately \$847.71 per acre; and

WHEREAS, the cost-share of \$5,137.63 per acre, which has been accepted by the Township of Alexandria pursuant to a duly-authorized resolution dated August 10, 2016 granting final approval for the acquisition of the development easement and providing for a municipal commitment of funding pursuant to N.J.A.C. 2:76-17.16. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 82 acres), and subject to:

- (a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements; and
- (b) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (\$3,442.21/acre; 67% of est. total cost)	\$282,261.22
Hunterdon County (\$847.71/acre; 16.5% of est. total cost)	\$69,512.22
Alexandria Township (\$847.71/acre; 16.5% of est. total cost)	<u>\$69,512.22</u>
	TOTAL: \$421,285.66

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders, that:

- (1) The County of Hunterdon authorizes the proposed acquisition of a development easement on the property owned by the Township of Alexandria located at 782 Frenchtown Road, Milford, NJ 08848 and designated on the County tax map as Block 11, Lot 16, in the Township of Alexandria, County of Hunterdon, State of New Jersey, and under the terms outlined in the Resolution of Final Approval dated September 8, 2016 of the Hunterdon County Agriculture Development Board; and
- (2) The County of Hunterdon will contribute an estimated sum not to exceed \$69,512.22. The County's contribution shall be paid in full at closing; and
- (3) The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy.

A copy of this Resolution shall be forwarded to the Township of Alexandria (owner), and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, on October 13, 2016, the Hunterdon County Agriculture Development Board granted final approval for the acquisition of the development easement for the property owned by Maria Foster located at 50 White Bridge Pittstown, NJ, and designated on the County tax map as Block 28, Lot 24 in the Township of Franklin, County of Hunterdon, State of New Jersey; and

WHEREAS, the State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$7,400.00 per acre on June 23, 2016, which was accepted by the landowner. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 57 acres), subject to:

- (a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and
- (b) Any additional adjustments pursuant to State statute, rule, regulation, or policy:

State Agriculture Development Committee (\$4,440.00/acre; 60% of est. total cost)	\$253,080.00
Hunterdon County (\$1,480.00/acre; 20% of est. total cost)	\$84,360.00
Franklin Township (\$1,480.00/acre; 20% of est. total cost)	<u>\$84,360.00</u> Total \$421,800.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, that:

- (1) The County of Hunterdon authorizes the proposed acquisition of a development easement on the property owned by Maria Foster located at 50 White Bridge Pittstown, NJ, and designated on the County tax map as Block 28, Lot 24 in the Township of Franklin, County of Hunterdon, State of New Jersey; and
- (2) Under the terms outlined in the Resolution of Final Approval dated October 13, 2016 of the Hunterdon County Agriculture Development Board; and
- (3) The County of Hunterdon will contribute an estimated sum not to exceed \$84,360.00. The County's contribution shall be paid in full at closing; and
- (4) The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy.

A copy of this Resolution shall be forwarded to the landowner/applicant, Franklin Township, and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED _____

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Appointing Authority has been advised that Bernard A. Campbell has passed her Civil Service examination effective September 26, 2016;

NOW, THEREFORE, BE IT RESOLVED, that Bernard A. Campbell is hereby appointed permanent, full time Gardener, in the Division of Parks, of the Department of Planning, Economic Development and Land Use.

Salary to remain the same.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Christine McIntyre be appointed as a full-time Assistant Prosecutor, in the Office of the Hunterdon County Prosecutor.

Effective date: October 10, 2016
Salary: \$64,000.00 per year
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted October 18, 2016

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Juan J. Vera-Carofilis be appointed full time, Sheriff's Officer, in the Sheriff's Department, of the County of Hunterdon.

Effective date: October 11, 2016
Salary: \$38,000.00
Union: FOP 94
Hours Per Week: 40 hours

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted October 18, 2016

Denise Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Henri Zilliox be appointed full time, Correction Officer, in the Sheriff's Department, of the County of Hunterdon.

Effective date: October 1, 2016
Salary: \$44,881.00
Union: FOP 29
Hours Per Week: 40 hours

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Nicholas Cepparulo be hereby appointed a full-time Inspector, Mosquito Extermination, in the Division of Vector Control, of the Department of Public Safety and Health Services, of the County of Hunterdon.

Salary per annum: \$30,800
Effective: September 26, 2016
Union: CWA
Hours per week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, the Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon are hereby authorized to sign, on behalf of the County, an Employment and Reimbursement Agreement with Juan J. Vera-Carofilis, employed as a Sheriff's Officer by the County of Hunterdon.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County has the need to procure equipment, goods or services, where the estimated cost of which exceeds the bid threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

County Bid #2016-18, for Home Health Services

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Suzanne Lagay, Director						
John E. Lanza, Deputy Director						
J. Mathew Holt, Freeholder						
John W. King, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED October 18, 2016

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

Bid #2014-23
Contract Modification #1

WHEREAS, there exists a need for a contract modification to Bid #2014-23, awarded to Res-Care New Jersey, Inc., on January 20, 2015, to provide Home Health Services, for the Department of Human Services, for the County of Hunterdon; and

WHEREAS, the Agreement has been modified to include additional work not in the original agreement, the new Contract Modification #1 dated October 3, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon as follows:

- 01. The Board of Chosen Freeholders of the County of Hunterdon does hereby authorize and direct Res-Care New Jersey, Inc., to provide the services as outlined in the Contract Modification #1, dated October 3, 2016.
- 02. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms and conditions as specified in the Contract Modification #1 dated October 3, 2016 for an additional amount not to exceed \$50,308.00.
- 03. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms and conditions as outlined in the Contract Modification #1 on behalf of the County of Hunterdon.
- 04. The Treasurer of the County of Hunterdon has issued a Certificate of Availability of funds for the purposes set forth in this resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, an Equipment Lease Agreement, with the New Jersey Transit Corporation, for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310, Federal Transit Administration funded vehicle:

GRANT YEAR: NJ-16-0008 (FY11)
NJ VEHICLE ID: 16-1816
YEAR/MAKE/MODEL: 2016 FORD E450 EXTENDED MINIBUS/REAR LIFT
TYPE: 12 amb 2/wc
VIN NO.: 1FDFE4FS9GDC56762

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED _____

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

County Bid #2015-21

WHEREAS, on July 21, 2015 the County of Hunterdon awarded a contract to Tilcon New York, 9 Entin Road, Parsippany, New Jersey 07054, for the Resurfacing and Drainage Improvements to County Route 512, in the Borough of Califon and Township of Tewksbury, County of Hunterdon; and

WHEREAS, the Contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is completed and that the Contractor is entitled to final payment; and

WHEREAS the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Hunterdon County, that:

1. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as Resurfacing and Drainage Improvements to County Route 512, in the Borough of Califon and Township of Tewksbury, County of Hunterdon; and
2. That this acceptance is in accordance with N.J.S.A. 2A:44-132; and
3. That final payment in the amount of \$12,826.25 be made to Tilcon New York, 9 Entin Road, Parsippany, New Jersey 07054.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

RESOLUTION SUPPORTING THE BOROUGH OF HIGH BRIDGE APPLICATION FOR FEDERAL FUNDING ASSISTANCE THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES PROGRAM FOR STREETScape IMPROVEMENTS ALONG COUNTY ROUTE 513 (BRIDGE STREET AND W MAIN STREET), IN THE BOROUGH OF HIGH BRIDGE

WHEREAS, the Borough of High Bridge has identified two (2) portions of County Route 513 as appropriate for streetscape improvements; and

WHEREAS, the first portion along Bridge Street (CR 513) extends from Main Street (CR 513) to W Main Street (CR 513) and the second portion along W Main Street (CR 513) extends from the northern end of the NJ Transit commuter parking lot south to Union Ave; and

WHEREAS, Bridge Street and W Main Street, designated as County Route 513 (CR 513), are under County jurisdiction; and

WHEREAS, the Borough of High Bridge wishes to improve the aesthetic qualities and the pedestrian facilities along Bridge Street and around the train station; and

WHEREAS, in an effort to beautify the project area, the Borough proposes to install streetscape features, which may include brick pavers, stamped concrete, or concrete sidewalk, decorative pedestrian-scale street lights, benches, trees, landscaping, welcome signage, wayfinding signage and other appropriate streetscape improvements within the County Right-of-Way; and

WHEREAS, the grant application is identified as TA-2016-High Bridge Borough-00075; and

WHEREAS, the New Jersey Department of Transportation (NJDOT) has Federal funding available through the Transportation Alternatives Program and is accepting applications for the same; and

WHEREAS, said funding will facilitate construction of the streetscape improvements by the Borough of High Bridge at no cost to Hunterdon County; and

WHEREAS, the Borough of High Bridge will work in close consultation with the County of Hunterdon in the preparation of design and construction documents for the pedestrian safety improvements to ensure consistency with Hunterdon County engineering and traffic safety design standards; and

WHEREAS, the Borough of High Bridge will provide construction documents which will be subject to review and approval by Hunterdon County, secure a County Road Opening Permit prior to installation of the improvements; and

WHEREAS, the proposed streetscape improvements along CR 513 (Bridge Street and W Main Street) considered by the Borough of High Bridge meet the eligibility requirements for funding consideration under the Transportation Alternatives Program; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders does hereby affirm its full support for the application for the proposed streetscape improvements along CR 513 (Bridge Street and W Main Street) in the Borough of High Bridge.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon desires to submit an application to the New Jersey Department of Transportation for Rehabilitation of Hunterdon County Bridge N-1 located on Main Street in the Town of Clinton, County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon formally approves the application for the project entitled: Hunterdon County Bridge N-1 located on Main Street in the Town of Clinton, County of Hunterdon; and

BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders of Hunterdon County are hereby authorized to sign and submit, on behalf of the County, an electronic grant to the New Jersey Department of Transportation.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Director of the Hunterdon County Board of Chosen Freeholders hereby authorizes the Hunterdon County Division of Senior, Disabilities and Veterans Services, to enter into a grant agreement with the State Department of Human Services, Division of Aging Services for the Area Plan Contract Update. Submission of the Grant to be processed electronically through the State’s Systems for Administering Grant Electronically (SAGE).

Grant Number: DOAS17AAA021
 Grant Term: January 1, 2017 through December 31, 2017
 Grant Amount: \$736,362
 Funding Source: \$336,727 State
 \$399,635 Federal
 \$ 14,010 County Match

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted October 18, 2016

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the New Jersey Division of Mental Health and Addiction Services is accepting applications for the County Comprehensive Alcoholism and Drug Abuse Services Contract, for calendar year 2017 beginning January 1, 2017 and ending December 31, 2017; and

WHEREAS, the Division of Mental Health and Addiction services has awarded the County of Hunterdon, through renewal contract number 17-590ADA-0, \$213,908.00 in State funds and \$26,339 in County Match (provided through regular County appropriations to alcohol/drug abuse service providers and fringe benefit for apportioned County staff);

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders of the County of Hunterdon is hereby authorized to sign, on behalf of the County, a County Comprehensive Alcoholism and Drug Abuse Contract #17-590-ADA-0, in the amount of \$213,908.00, for the period of January 1, 2017 through December 31, 2017.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>Suzanne Lagay, Director</i>						
<i>John E. Lanza, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>John W. King, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED October 18, 2016

Denise B. Doolan, CLERK

Dana Gootman

From: Tracey Costanzo [REDACTED]
Sent: Monday, October 03, 2016 11:23 AM
To: Denise Doolan
Cc: 'Michael Skoczek'
Subject: RE: Permission requested to use parking lot for the Turkey Trot

Hello Denise,

Once again CEA will be hosting the CEA/Johanna Foods Turkey Trot in Flemington on Thanksgiving Day, Thursday, November 24, 2016.

We request permission to place approximately 12 portable restrooms in the parking lot behind 71 North Main St. Flemington. The units will be delivered on Wednesday, November 23 and removed on Friday, November 25.

Please feel free to contact me if you need additional information. Thank you for your consideration.

Regards,

Tracey

Tracey Costanzo, Development Director



With a mission to educate, empower and employ individuals with special needs

Center for Educational Advancement
11 Minneakoning Road, Flemington, NJ 08822
Tel: 908.782.1480, Ext. 252

 Please Consider the Environment before printing this E-mail

From: Denise Doolan [REDACTED]
Sent: Thursday, October 08, 2015 8:35 AM
To: Tracey Costanzo
Subject: RE: Permission requested to use parking lot for the Turkey Trot

Tracey:

Morning.

I will place your request on our 10/20 agenda for Freeholder approval.

denise

From: Tracey Costanzo [REDACTED]
Sent: Wednesday, October 07, 2015 1:02 PM
To: Denise Doolan
Cc: Michael Skoczek
Subject: Permission requested to use parking lot for the Turkey Trot

Hello Denise,

Once again CEA will be hosting the CEA/Johanna Foods Turkey Trot in Flemington on Thanksgiving Day, Thursday, November 26, 2015.

We request permission to place approximately 12 portable restrooms in the parking lot behind 71 North Main St. Flemington. The units will be delivered on Wednesday, November 25 and removed on Friday, November 27.

Please feel free to contact me if you need additional information. Thank you for your consideration.

Regards,

Tracey

Tracey Costanzo, Development Director



11 Minneakoning Road, Flemington, NJ 08822

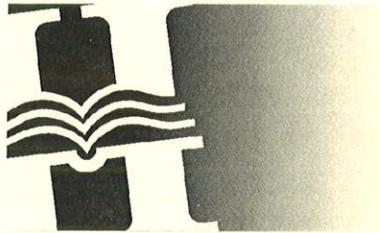
Work: 908.782.1480, Ext. 252

tcostanzo@ceaemployment.com

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Hunterdon County Library

Inform...Inspire...Innovate

314 State Route 12, Flemington, New Jersey 08822

Phone: (908) 788-1444 Fax: (908) 806-4862 Email: library@hclibrary.us

Mark Titus, Director

October 7, 2016

Suzanne Lagay, Director
Hunterdon County Board of Chosen Freeholders
71 Main Street
Flemington, NJ 08822

Dear Freeholder Director Lagay:

The Friends of the Hunterdon County Library are once again preparing for their annual Book Sale. They have already submitted the required paperwork to Carol Bodder, Head of the Hunterdon County Parks and Recreation Division, to request the use of the Grange Building at South County Park from Wednesday, April 12 through Wednesday, May 3.

This year was the third time the Friends held the sale at South County Park, and, once again, found that the location worked ideally for them in terms of space and parking, and they are looking forward to returning in 2017. The funds they raise through this annual event have been a tremendous source of supplementary revenue for our operating budget in the past.

In light of all they have done for us, the Library Commission and I would appreciate it if you and the Freeholder Board would consider waiving all fees for the Friends to use the Grange Building next year.

Thank you for your consideration of this matter.

Sincerely,

Mark Titus
Library Director

MT/km

cc: Georgia Muhs, Co-President, FOHCL
Pam D'Amato, Co-President, FOHCL
Mary Ann Seymour, FOHCL