

AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Flemington, New Jersey 08822

March 07, 2017

I. **3:30 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2017, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

01. To discuss legal issues.
02. To discuss personnel issues.
03. To discuss land issues.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

- V. **PUBLIC COMMENT**, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda).

VI. PROCLAMATION/RECOGNITION

01. PROCLAMATION - Declaring March 2017 as American Red Cross Month in Hunterdon County.
02. PROCLAMATION - Recognizing Andrew Fabiano, Boy Scout Troop 199, for attaining the designation of Eagle Scout.
03. PROCLAMATION - Recognizing Peter Fiori, Boy Scout Troop 199, for attaining the designation of Eagle Scout.
04. PROCLAMATION - Recognizing Clayton Grigg, Boy Scout Troop 199, for attaining the designation of Eagle Scout.
05. PROCLAMATION - Recognizing Daniel Kolodziej, Boy Scout Troop 199, for attaining the designation of Eagle Scout.
06. PROCLAMATION - Recognizing Ryan Reep, Boy Scout Troop 199, for attaining the designation of Eagle Scout.

VII. PURCHASING, Raymond E. Rule, Jr.

01. RESOLUTION - Approving a professional services agreement for a medical director through the Local Core Capacity for Public Health Emergency Preparedness (LCCPHEP) Grant, to the Hunterdon Medical Center, in an amount not to exceed \$5,000.

VIII. FARMLAND/OPEN SPACE, Sue Dziamara, Director

01. RESOLUTION - Authorizing the administrative transfer of the Reading Schoolhouse, on the Wescott Preserve, to Delaware Township.
02. To discuss a request from the Hunterdon Land Trust to continue to lease various buildings at the Dvoor Farm for storage, (2016 Historic Preservation Grant).

IX. PROJECT UPDATE, Frank J. Bell, AIA

01. Update of various County projects and facilities.

X. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

01. Motion to approve the claims in accordance with the Claims Register dated March 07, 2017.
02. Motion to approve the regular and executive session minutes of February 21, 2017.
03. RESOLUTION - Raymond Rule Jr., Purchasing Agent, approving a salary adjustment by contract.
04. RESOLUTION - Diane Ruzicka appointed full time, Keyboarding Clerk, in the Prosecutor’s Office.
05. RESOLUTION - Approving a interdivision transfer for Suzanne Sollner-Figler to the Division of Parks and Recreation.
06. RESOLUTION - Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Sergeants, through December 31, 2017.

07. RESOLUTION - Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Investigators, through December 31, 2017.
08. RESOLUTION - Approving a collective bargaining agreement with the County Prosecutor and FOP, Lodge #186 for Lieutenants, through December 31, 2017.
09. RESOLUTION - Authorizing final payment for County Bid #2015-15, for the replacement of County Bridges K-110/K-111, on County Route 579, over the Lockatong Creek, in Kingwood Township, to Tony & Son, Inc., in the amount of \$61,663.48.
10. RESOLUTION - Authorizing final payment for County Bid #2016-08, for the Painting of Hunterdon County Bridges D-424, L-70 and FC-76 with Alternates E-171 and G-62, in various municipalities, to Aussie Painting Corp., in the amount of \$5,922.98.
11. RESOLUTION - Authorizing the release of a Performance Bond, in the form of a paperbond #5019033, for the relocation of utilities on County Route 523, Block 63, Lots 50 and 51, for the Robin Hill 8, Milestone Manors, in Raritan Township, to Robin Hill Homes.
12. RESOLUTION - Approving the subordination of a mortgage for Gary and Renee Deemer, in Milford Borough, to Santander Bank, NA.

XI. CORRESPONDENCE

01. Cultural and Heritage Commission, requesting permission to charge a registration fee to cover a portion of costs, during a one day conference with the Crossroads of the American Revolution National Heritage Area, for "The Art of Dress in the American Revolution" on Friday, April 21, 2017, to take place at the historic Court House. This is in preparation for the 250th Anniversary of the American Revolution (2026).

XII. FREEHOLDERS COMMENTS/REPORTS

XIII. OPEN TO THE PUBLIC

XIV. EXECUTIVE SESSION **(Reconvene if necessary)**

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, the County of Hunterdon has had a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our heroes – those Red Cross volunteers and donors who give of their time and resources to help community members; and

WHEREAS, these heroes help families find shelter after a home fire; they give blood to help trauma victims and cancer patients; they deliver comfort items to military members in the hospital; they use their lifesaving skills to save someone from a heart attack, drowning or choking and they enable children around the globe to be vaccinated against measles and rubella; and

WHEREAS, the American Red Cross depends on local heroes to deliver help and hope during a disaster. The heroes in the County of Hunterdon should be applauded as they give of themselves to assist their neighbors when they need a helping hand; and

WHEREAS, across Hunterdon County and around the world, the American Red Cross responds to disasters big and small. Every eight minutes the American Red Cross responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects nearly 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict or migration; and

WHEREAS, the month of March is dedicated to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Chosen Freeholders of the County of Hunterdon that March 2017 is hereby declared as American Red Cross Month. The Board encourages all Hunterdon County residents to support this worthwhile organization and its noble humanitarian mission.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Mathew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Andrew John Fabiano, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Andrew John Fabiano has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Andrew's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to design and create a Blueberry garden as a new addition at the St. John Neumann Garden Community Garden. Andrew's project will produce around 600 pounds of blueberries annually which will benefit surrounding food pantries and soup kitchens, for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Andrew John Fabiano** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Andrew John Fabiano** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Peter Matthew Fiori, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Peter Matthew Fiori has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Peter's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to clean debris, leaves, and branches from a quarter mile trail at the Whittemore Wildlife Sanctuary. Peter also lines the trail with logs and spread wood chips along the trail. This project will benefit the Whittemore Wildlife Sanctuary for many years to come.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Peter Matthew Fiori** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Peter Matthew Fiori** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Clayton Patrick Grigg, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Clayton Patrick Grigg has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Clayton's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to reroof a viewing stand at the Round Valley Youth Center. Clayton's project will benefit the staff, campers and visitors to the Round Valley Youth Center.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Clayton Patrick Grigg** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Clayton Patrick Grigg** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Daniel Robert Kolodziej, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Daniel Robert Kolodziej has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Daniel's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to refurbish a recording studio at LifeCamp, a fresh air camp. Daniel's project including building six benches for camper seating; he reinforced shelving; sealed gaps in the exterior walls and finished the interior with plywood paneling. Peter also installed new wire coated shelving and new entry steps. This project will benefit the staff, campers and visitors to LifeCamp.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Daniel Robert Kolodziej** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Daniel Robert Kolodziej** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

WHEREAS, Ryan Robert Reep, Boy Scouts of America, Troop 199, attained the designation of "**Eagle Scout**", Scouting's highest award; and

WHEREAS, Ryan Robert Reep has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Ryan's Eagle Scout project involved the planning, organization, solicitation of materials, donations and volunteers to install a one-mile and a two-mile Orienteering Court at LifeCamp, a fresh air camp. Ryan's project was to create a series of control markers which participants navigate using a compass to travel between coordinates, with participants learning compass and navigation skills. This project will benefit the staff, campers and visitors to LifeCamp.

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders extends to **Ryan Robert Reep** individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board wishes **Ryan Robert Reep** much success in all his future endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon has a need for medical director services through the Local Core Capacity for Public Health Emergency Preparedness (LCCPHEP) Grant, for the Division of Health of the Public Safety and Health Services Department, for the County of Hunterdon; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, County Counsel has verified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Hunterdon County Board of Chosen Freeholders as follows:

01. The Hunterdon County Board of Chosen Freeholders hereby accepts the terms as specified in an agreement between the County and Hunterdon Medical Center, 2100 Wescott Drive, Flemington, NJ 08822.
02. This contract is awarded without competitive bidding as a professional services in accordance with 40A:11-5(1) of the Local Public Contracts Law because the services are specialized and competitive bidding is not feasible under the circumstances.
03. The County hereby accepts the fees for the basic services and specialized services described in the agreement.
04. The Director and the Clerk of the Hunterdon County Board of Chosen Freeholders are hereby authorized to execute this agreement on behalf of the County.
05. The Clerk is hereby authorized and directed to publish the Notice of Contract Awarded in the Hunterdon County Democrat.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

NOTICE OF CONTRACT AWARDED

The Hunterdon County Board of Chosen Freeholders have awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5. This contract and the resolution authorizing it are available for public inspection in the office of the Clerk of the Hunterdon County Board of Chosen Freeholders.

AWARDED TO: Hunterdon Medical Center, Flemington, New Jersey

SERVICES: Professional Medical Director Services through the Local Core Capacity for Public Health Emergency Preparedness (LCCPHEP) Grant, for the Division of Health Services, of the Public Safety and Health Services Department

TIME PERIOD: As specified in terms of Agreement

COST: Amount not to exceed \$5,000.00

Denise B. Doolan, CLERK

Presenter: Bill Millette	Date of Meeting: 03/07/17
Matter to be considered: Approve of the administrative transfer of the Reading Schoolhouse (Wescott House) to Delaware Township	
Board Consideration to be Presented: Approve of the transfer	
Brief Narrative including Special Issues, Considerations for Board review: The County owns a 3.29 acre parcel on which sits the historic Reading Schoolhouse, also known as the Wescott House. This parcel is part of the County's Wescott Preserve in Delaware Township and as such is subject to Green Acres encumbrances. The Wescott House is not currently used by the County in any manner. Delaware Township has formally requested the County facilitate an administrative transfer of the house and parcel to the Township so that they may work with the local historical society and concerned citizens group in the rehabilitation and restoration of the structure with the ultimate goal of opening it up to the public. <i>Delaware has agreed to cover all costs associated with the administrative transfer: public hearing notices, advertising, signage, etc.</i>	
Parks & Open Space Advisory Committee and Staff Recommendation: <i>Staff recommends approval. The property is not currently utilized by the County and will only deteriorate further if not addressed. Transfer of the property at the Township's expense alleviates the County of a potential future financial burden of a historic building in disrepair.</i> <i>Staff met with Township representatives on 2/21/17 and discussed the process involved in the transfer as well the associated costs.</i>	
Costs/Effect: n/a	
Funding Source & Partners:	
Decision/Direction/Comments of the Board:	

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, in 1966 the Wescott property was donated to the County of Hunterdon by Lloyd Wescott for open space purposes; and

WHEREAS, the Wescott Preserve now consists of over 180 acres including the Reading Schoolhouse building which is located on a 3.29 acre lot as part of the County-owned Wescott Preserve; and

WHEREAS, the Reading Schoolhouse, also known as the John Reading School, or District Schoolhouse #97, is located in Delaware Township, 82 Raven Rock Road, Block 30, Lot 18, consisting of 3.29 acres; and

WHEREAS, the Reading Schoolhouse is included as a contributing structure within the Rosemont Historic District and subject to the historic preservation guidelines associated with that designation; and

WHEREAS, the Reading Schoolhouse property is permanently deed restricted to recreation and conservation use pursuant to the New Jersey Department of Environmental Protection, Green Acres Program, N.J.A.C. 7:36-25.5 et seq.; and

WHEREAS, the County of Hunterdon and Delaware Township recognize that a group of local citizens has expressed a strong interest in rehabilitating and preserving this historic structure; and

WHEREAS, the County of Hunterdon has received a request from Delaware Township to administratively transfer title of the structure and property to Delaware Township; and

WHEREAS, the County of Hunterdon does not currently have a use or purpose for the Reading Schoolhouse and is supportive of all efforts to rehabilitate the structure for use by the public; and

WHEREAS, pursuant to Delaware Township resolution #2017-24, the Township has agreed to pay all costs directly related to the administrative transfer of title of the structure and 3.29 acre property on which it is located.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby agrees to proceed with the administrative transfer of the Reading Schoolhouse, 82 Raven Rock Road, Block 30, Lot 18, to Delaware Township with the condition that Delaware Township assumes the administrative costs associated with the transfer; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon authorizes staff and County Counsel to take all action necessary and appropriate to accomplish the transfer.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Matthew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

MEMORANDUM

TO: The Board of Chosen Freeholders

FROM: Bill Millette, Principal Planner

RE: Hunterdon Land Trust – Lease agreement request

DATE: February 28, 2017

The Hunterdon Land Trust was approved for a 2016 Historic Preservation Grant for the painting and restoration of several buildings on the Dvoor Farm in Raritan Township. These buildings include the Farmhouse Addition, the Ease and North El Barn, the Bank Barn, and the Equipment Shed.

The Hunterdon Land Trust currently leases several of these buildings for storage to a private company and wishes to continue this arrangement as a funding resource. The Lease Agreement must be, and has been, approved by the Green Acres Program and is consistent with all applicable regulations.

The Hunterdon Land Trust is requesting approval to continue the existing lease until the end of 2017 with the possibility of a one year renewal until December, 2018.

If you have any questions, please let me know.

Thank you.

FREEHOLDER MEETING – FEBRUARY 7, 2017

PROJECT UPDATE

	Project Name	Task	Responsibility (Department)	Date for Completion
1	Emergency Services Training Center	RFP Committee reviewing proposals – conducting one additional interview. Scheduled award date April 4, 2017	RFP Committee	March 21, 2017
2	Generators – Rt. 12 Bldg 1, Rt. 12 Library, Mt. Airy & Everittstown Garages	Everittstown complete, Mt. Airy receiving inspections today, Library and Bldg 1 concrete pads to be poured Friday or Monday	General Contractor	April 15, 2017
3	Everittstown Garage Salt Building Renovations and Addition	Rebid project	Engineering, Purchasing	August 2017
4	Parks – Heron Glen New Building	Out to Bid	Raritan Twsp	March 30, 2017
5	Mt. Airy and Lebanon Fuel Tanks	Phase I: Lebanon Garage contract awarded, vendors ordering material. Phase II: Mt. Airy recommended to be in 2017 Capital budget	Contractors	June 30, 2017
6	Justice Center - Criminal Justice Reform Renovations	GC starting on Phase IA, installing new doors and new openings.	Building and Grounds	May 30, 2017
7	Justice Center Exterior Renovations	Architect working on field survey and gathering existing drawings	Consulting Architect	July 15, 2017
8	Park Dept Gazebo Renovations – Flemington	Meeting with Flemington Historic Commission again on March 15, 2017 to finalize approval. Received Cultural and Heritage approval. SHPO approval based on Flemington Historic Commission and C&H comments/approval	Project Administration, Buildings and Grounds, Parks	May 2017
9	Historic Courthouse Renovations	Preparing RFP for consultants	Purchasing and Project Administration	April 30, 2017

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that Raymond Rule, Jr., Purchasing Agent in the Division of Purchasing, of the Hunterdon County Department of Finance, hereby given the following salary adjustment in accordance with his employment agreement with the County of Hunterdon and agreed to by AFSCME Local 2097:

Salary per annum: \$82,000
 Hours per week: 40
 Union: AFSCME Local 2097
 Effective: April 1, 2017

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
<i>John w. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
(Amended)**

BE IT RESOLVED, that Diane Ruzicka be appointed full-time Keyboarding Clerk 1, in the Office of the Hunterdon County Prosecutor.

Effective date: February 28, 2017
Salary: \$27,000 per annum
Union: CWA Non-Supervisory
Hours Per Week: 35

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
<i>John E. Lanza, Director</i>						
<i>John W. King, Deputy Director</i>						
<i>J. Matthew Holt, Freeholder</i>						
<i>Suzanne Lagay, Freeholder</i>						
<i>Robert G. Walton, Freeholder</i>						

Adopted March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the interdivision transfer of Suzanne Sollner-Figler from the Rutgers Cooperative Extension Office to the Hunterdon County Division of Parks and Recreation.

Effective Date: March 6, 2017
Salary: To remain the same

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
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<i>J. Matthew Holt, Freeholder</i>						
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<i>Robert G. Walton, Freeholder</i>						

Adopted March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the Collective Bargaining Agreement between the County of Hunterdon and the Hunterdon County Prosecutor's Office, Fraternal Order of Police Lodge #186, (Sergeants), covering the period of January 01, 2015 to December 31, 2017.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
<i>John E. Lanza, Director</i>						
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ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

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ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

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<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
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<i>J. Matthew Holt, Freeholder</i>						
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ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

County Bid #2015-15

RESOLUTION

WHEREAS, on July 21, 2015, the County of Hunterdon awarded a contract to Tony & Son, Inc., PO Box AH, Rahway, New Jersey 07065, for the Replacement of County Bridges K-110/K-111, on County Route 579, over the Lockatong Creek, in Kingwood Township, in the County of Hunterdon; and

WHEREAS, the contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is complete and that the contractor is entitled to final payment; and

WHEREAS, the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Hunterdon County that:

- 01. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as the Replacement of County Bridges K-110/K-111, on County Route 579, over the Lockatong Creek, in Kingwood Township, in the County of Hunterdon; and
- 02. This acceptance is in accordance with N.J.S.A. 2A:44-132; and
- 03. Final payment in the amount of \$ \$61,663.48, be made to Tony & Son, Inc., PO Box AH, Rahway, New Jersey 07065.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Matthew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

County Bid #2016-08

RESOLUTION

WHEREAS, on September 20, 2016, the County of Hunterdon awarded a contract to Aussie Painting Corp., 288 Park Avenue, Manhasset, New York 11030, for the Painting of Hunterdon County Bridges D-424, L-70 and FC-76 with Alternates E-171 and G-62, in various municipalities, in the County of Hunterdon; and

WHEREAS, the contractor has completed its work in full as outlined in their contract. The County Engineer has issued his certificate that the work is complete and that the contractor is entitled to final payment; and

WHEREAS, the County of Hunterdon has determined that all administrative and statutory conditions for final payment have been complied with. Records in connection with this determination are on file in the office of the Clerk of the Board of Chosen Freeholders of the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Hunterdon County that:

- 01. The Hunterdon County Board of Chosen Freeholders hereby accepts the project known as the Painting of Hunterdon County Bridges D-424, L-70 and FC-76 with Alternates E-171 and G-62, in various municipalities, in the County of Hunterdon; and
- 02. This acceptance is in accordance with N.J.S.A. 2A:44-132; and
- 03. Final payment in the amount of \$ \$5,922.98, be made to Aussie Painting Corp., 288 Park Avenue, Manhasset, New York 11030.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Matthew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

Denise B. Doolan, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the Office of Public Works has inspected the relocation of Utilities on County Route 523, Block 63, Lots 50 and 51, for the Robin Hill 8, Milestone Manors, Section 4, in the Township of Raritan, and finds the work to be in satisfactory condition and recommends the return of the Performance Bond;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby authorize the release of said Performance Bond, in the form of a paper bond, #5019033, in the amount of \$10,000.00, drawn on the Bond Safeguard Insurance Company, 1919 S. Highland Avenue, Bldg. A, Suite 300, Lombard, Illinois 60148; be returned to Robin Hill Homes, ATTN: Mr. Ren Mortara, 79 US Highway 202, Suite 101, Ringoes, New Jersey 08551.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Mathew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

DENISE B. DOOLAN, CLERK

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

WHEREAS, the County of Hunterdon is the mortgagee in a certain mortgage given by Gary and Renee Deemer in the amount of \$21,580, dated August 2, 2006, and recorded in Mortgage Book 3061 at Page 270 on September 18, 2006 in the Office of the Hunterdon County Clerk. The mortgage is a lien on the property known as Block 3.01, Lot 9, in the Borough of Milford, County of Hunterdon and State of New Jersey.

Said Mortgage was assigned to the County of Hunterdon by Assignment of Mortgage recorded in the County of Hunterdon on April 8, 2009 at Book 2026 at page 747.

The County's mortgage is a third position mortgage subject and subordinate to a first mortgage given to Santander Bank, NA, with a balance due of \$77,469.00 and a second mortgage given to Sun National Bank, with a balance due of \$29,679.00

Mr. and Mrs. Deemer applied to Santander Bank, NA for a new loan in the amount \$82,000.00 with an interest rate of 4.25% fixed.

Santander Bank, NA has requested that the mortgage given to the County of Hunterdon be subordinated to the mortgage which will soon be given by Santander Bank, NA.

The assessed value of Block 3.01, Lot 9, in the Borough of Milford is \$167,400.00.

NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk of the Board of Chosen Freeholders of the County of Hunterdon be hereby authorized to execute, on behalf of the County, the Subordination Agreement, subordinating the mortgage of the County of Hunterdon to the mortgage which will soon be given to Santander Bank, NA. Such mortgage shall not exceed \$82,000.00.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director						
John W. King, Deputy Director						
J. Mathew Holt, Freeholder						
Suzanne Lagay, Freeholder						
Robert G. Walton, Freeholder						

ADOPTED March 07, 2017

DENISE B. DOOLAN, CLERK

Presenter: Carrie Fellows, Cultural & Heritage Commission	Date of Meeting: March 7, 2017
Matter to be considered: Request to use the Historic Courthouse and charge registration for April 21, 2017 conference, a collaborative program with Crossroads of the American Revolution National Heritage Area	
Board Consideration to be Presented: Approve/decline the requests	
Brief Narrative including Special Issues, Considerations for Board review: <p>The one-day conference, "The Art of Dress in the American Revolution" on April 21, 2017 will bring top-level presenters from the Colonial Williamsburg Foundation, Williamsburg, VA, and Fort Ticonderoga, Ticonderoga, NY to begin preparing nonprofit organizations, particularly history museums and their volunteers, to be visitor-ready for the 250th anniversary of the American Revolution (2026).</p> <p>Crossroads has agreed to manage registration through their online portal for the approximately 150 people we expect to attend. Speaker fees, lodging, food, and resource materials expenses for the conference are anticipated to exceed \$5,000, with the Crossroads bearing most of the expense, and Commission staff providing contacts to the professionals who have agreed to present at the program.</p> <p>Hunterdon County history groups stand to benefit substantially from this event, held at a local venue and substantially below market cost for a conference of this type (typically at least \$150 registration with presenters of this caliber). By partnering with the Crossroads, this information will not only benefit Hunterdon County historic sites and volunteers, but will have a statewide reach, as the Crossroads has will market the event to their larger audience.</p>	
Staff Recommendation: <p>Staff recommends approval. The conference will bring historic site staff and volunteers from Hunterdon County and from all over the state to learn best practices from among the most knowledgeable living history professionals in the field.</p>	
Costs/Effect: n/a	
Funding Source & Partners: Partner agency: Crossroads of the American Revolution National Heritage Area, 101 Barrack Street, Trenton, NJ 08608 Commission funds to support this program from the NJ Historical Commission County History Partnership Program (CHPP) grant - \$800.	
Decision/Direction/Comments of the Board:	



HUNTERDON COUNTY
CULTURAL HERITAGE
COMMISSION

COMMISSIONERS

Chair
Gayle A. Maher

Vice Chair
Alan Rigoletto

Carol Cronheim
James Davidson
Maeve Pambianchi
Susan Oldroyd
Donald Sherblom
Robert Sussna

EXECUTIVE DIRECTOR
Carrie Fellows

FREEHOLDER
DIRECTOR/ LIAISON
John Lanza

FREEHOLDER ALTERNATE
Suzanne Lagay

February 15, 2017

Hunterdon County Board of Chosen Freeholders
John Lanza, Freeholder Director
PO Box 2900
Flemington, NJ 08822

Dear Freeholder Director Lanza,

The Cultural & Heritage Commission is partnering with the Crossroads of the American Revolution National Heritage Area, to present a one-day conference, "The Art of Dress in the American Revolution" on April 21, 2017. The goal is to begin preparing nonprofit organizations, particularly history museums and their volunteers, to be visitor-ready for the 250th anniversary of the American Revolution (2026).

I have requested use of the historic courthouse for the day's events. Crossroads has agreed to manage registration through their online portal for the approximately 150 people we expect to attend. Speaker fees, lodging, food, and resource materials expenses for the conference are anticipated to exceed \$5,000, with the Crossroads bearing most of the expense; the Commission has earmarked \$800 from its NJ Historical Commission County History Partnership Program grant towards the program.

On behalf of both organizations, the Commission requests permission from the Board of Chosen Freeholders to charge a \$15 registration fee to cover the cost of the lunch and to defray a portion of the speaker expenses.

Thank you for your consideration,

Carrie A. Fellows
Executive Director
Hunterdon County Cultural & Heritage Commission

cc: Kate Brindle, Crossroads of the American Revolution



**FACILITY/ROOM USE REQUEST FORM
 COUNTY OF HUNTERDON
 OFFICE OF THE ADMINISTRATOR
 PO BOX 2900
 FLEMINGTON, NJ 08822-2900
 PHONE: (908) 788-1102 FAX: (908) 806-4236
 E-MAIL: kbriggs@co.hunterdon.nj.us**

NAME OF ORGANIZATION:

Hunterdon County Cultural & Heritage Commission

NAME OF ORGANIZATION REPRESENTATIVE RESPONSIBLE FOR USEAGE:

Carrie Fellows

ADDRESS:

PO Box 2900, Flemington, NJ 08822

TELEPHONE:

Home: _____

Work: 908.237.2010

Email: cfellows@co.hunterdon.nj.us

TYPE OF EVENT OR PROGRAM (Please specify):

Examples: Workshop, Meeting, Training, etc.

Conference - lectures & workshops

SPECIAL NOTE: Fundraising admission or other charges are not allowed unless permitted under a separate agreement.

DATES(S) AND TIME(S) REQUESTED:

Friday, April 21, 2017

**CURRENT CERTIFICATE OF INSURANCE MUST BE PROVIDED WITH APPLICATION.
 The Certificate MUST State Personal and Liability Coverage of at Least \$1,000,000.00 and Name The County of Hunterdon as Additional Insured.**

NUMBER OF PARTICIPANTS AND/OR AUDIENCE EXPECTED AND MAKE UP OF AUDIENCE EXPECTED (children, adults, etc):
 150-160 adults

FACILITY/ROOM REQUESTED: (Requires Room Setup Choice, see attached diagrams)

ROUTE 12 ASSEMBLY SPACE:

- WHOLE ROOM * _____ Room Setup Choice
- KITCHEN SIDE * _____ Room Setup Choice
- DAIS SIDE * _____ Room Setup Choice
- FREEHOLDER MEETING ROOM, MAIN STREET COMPLEX
- HISTORIC COUNTY COURTHOUSE (extra fee required)

SPECIAL NEEDS REQUESTED (If available)

- SOUND SYSTEM
- BIG SCREEN TV / VCR / DVD PLAY
- SPECIAL CONSIDERATIONS (please specify)

PA system, large display screen, table for powerpoint projector

dais; detailed set-up request via FacilityDude

NOTE: Facility Use Charges May Apply. If there is a charge, you will be notified upon submission of request.

USE OF ROOM IS SUBJECT TO APPROVAL

SIGNATURE OF ORGANIZATION REPRESENTATIVE: (I have read the Facility Use Regulations and agree on behalf of my group that we will abide by them)

SIGNATURE:

DATE: 2/15/2017

In response to your request for use of a meeting room in a County-owned building, the following guidelines and request form are provided:

GUIDELINES FOR USE OF COUNTY BUILDINGS/MEETING ROOMS

County buildings/meeting rooms may be used by government entities for official business and non-profit organizations for educational, cultural or civic events.

Meetings by groups whose objectives are political in nature or whose objective is to lobby for/against public action are prohibited. Non-partisan political events designed for educational purposes such as debates may be approved upon review and approval by the Board of Chosen Freeholders.

The scheduling of room use is on a first come, first served basis and is scheduled at the sole discretion of the County. Requests for room use should be made as far in advance as possible.

While regularly scheduled meetings shall not exceed 2 per month, special meetings may be permitted if space is available on a case by case basis.

A certificate of insurance, naming the County of Hunterdon as an additional insured, must accompany the request. The certificate of insurance must include General Liability with a minimum of \$1,000,000 Workmen's Compensation with \$100,000/\$500,000/\$100,000 coverage and Excess Liability, if available. Groups may petition the Freeholders for a waiver of this requirement in appropriate circumstances.

Groups that are not organized as non-profit or government entities require special Freeholder consideration for approval.

If the meeting/activity is scheduled on off hours/weekends/holidays or if there are special accommodations/set up required, there will be a \$35.00 per hour fee for payable to the County for opening/preparing the room/closing/cleaning the facility, unless waived by the Board of Chosen Freeholders, for each County personnel required. There will a \$75 per hour fee for the Historic County Court House, payable to the County for the same services.

Organizations assume responsibility for any damage to room contents. No additional furniture or equipment, other than what is available, is to be used without County approval.

The County is not responsible for providing storage of equipment, supplies, materials or other items owned by a group and used in the county building.

Groups are expected to pick up after themselves and make sure the room is returned to its original state.

Food and beverages are only permitted in designated areas.
Smoking in County buildings is prohibited.

Visitors must stay in designated areas.

In the event of an emergency involving the physical plant, (flooding, electrical problems, plumbing, etc.) contact the County Emergency Services Department at (908) 788-1202 who will contact the County Buildings and Maintenance Department.

Room capacity must be strictly enforced.

In the event of an accident involving injury, contact the appropriate emergency department via 9-1-1.
Scheduled use of room may be subject to cancellation.

FAILURE TO COMPLY WITH GUIDELINES MAY RESULT IN DENIAL OF FUTURE REQUESTS

I acknowledge that I have read and understand the above guidelines:


SIGNATURE

2/15/2017
DATE

[Click To Submit Form](#)