

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**April 17, 2018**

The Hunterdon County Board of Chosen Freeholders convened in Open Session at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MS. LAGAY, MR. LANZA, MR. VAN DOREN, MR. KING.**

**ABSENT: MR. HOLT.**

**OPEN PUBLIC MEETINGS ACT**

Deputy Director Lagay announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2018, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

Mr. Lanza moved and Mr. Van Doren seconded these:

**See Page 4/17/18-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss Reclassification of Confidential Aides

**See Page 4/17/18-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss a promotion and backfill in Social Services.

**See Page 4/17/18-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss minimum salary adjustments in GIS.

**See Page 4/17/18-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss appointments to the Raritan Valley Community College Board of Trustees.

**See Page 4/17/18-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss Open Space Preservation at the Merck Site.

**See Page 4/17/18-1F RESOLUTION**

**RESOLVED**, Executive Session to receive an update on the Brown/Pasqua litigation.

**See Page 4/17/18-1G RESOLUTION**

**RESOLVED**, Executive Session to discuss a proposed settlement agreement.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.**  
**(ABSENT) MR. HOLT.**

The Hunterdon County Board of Chosen Freeholders went into in Executive Session at 4:32 p.m., recessed at 5:12 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MS. LAGAY, MR. LANZA, MR. VAN DOREN, MR. KING.**

**ABSENT: MR. HOLT.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**FREEHOLDER REPORTS**

Deputy Director Suzanne Lagay reported that Director Matthew Holt was out of state on business, therefore she would be leading the meeting in his absence. Deputy Director Lagay opened the meeting for comments or reports from other members of the Freeholder Board.

Freeholder John Lanza reported he attended the swearing in ceremony of the Hunterdon County Prosecutors' new Chief Investigator, Frank Crisologo.

Freeholder Lanza also reported on Prosecutor Kearns' forum on police-involved shootings the week before and noted Prosecutor Kearns' efforts towards building a relationship with law enforcement and the community. Freeholder Lanza thanked the Prosecutor for the good work of his department.

Freeholder Shaun C. Van Doren reported on the Shared Service opportunity available for municipalities within the County's Department of Public Works Chip and Seal program and Road Way Line Striping. East Amwell, West Amwell, Raritan Township, and Delaware Township signed on for Chip and Seal. Raritan Township and West Amwell have signed on for the Road Way Line Striping. Mr. Van Doren noted that both items are listed on the evening's agenda for opening for bidding. Another popular program is the Rock Salt cooperative purchasing; that will be available later in the summer for bidding. The fuel shared services program is presently being used by twenty-nine entities within the County and these are

Freeholder Van Doren reminded everyone that the annual Arbor Day ceremony is set for Friday, April 27<sup>th</sup> at 9:15 a.m. at Valley View School in Califon, NJ.

Deputy Director Suzanne Lagay reported on the Killed In Action Flag Raising Ceremony that took place yesterday. It was a well-attended event, and it was an honor to recognize those who gave the ultimate sacrifice. The County has arranged for each municipality to receive a KIA flag so that they may also comply with this new statute.

Freeholder King noted the staff's efforts with the Killed in Action events and feels it was a touching ceremony that resulted in an outpouring of support and compliments by those who lost loved ones.

Deputy Director Lagay noted that today is Tax Day and hopes that everyone has filed their taxes.

Deputy Director Lagay reported on the Electronic Recycling program that takes place twice a year. This year, 714 people turned into items, which is an increase from the prior year. The vendor was off the premise by 3:15 p.m. and several support staff from the County were also present.

Deputy Director Lagay reported on the Health Departments monitoring of the retail food industry within the County. 710 establishments are currently monitored in Hunterdon County; the response to citizen complaints is also a part of the process. The system is robust and well-run.

#### **PROCLAMATIONS/RECOGNITION**

Mr. Van Doren moved and Mr. Lanza seconded these:

**See Page 4/17/18-2A**

**PROCLAMATION**

**RESOLVED**, Recognizing Evan Bourdeau, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2B**

**PROCLAMATION**

**RESOLVED**, Recognizing Ryan Bourdeau, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2C**

**PROCLAMATION**

**RESOLVED**, Recognizing Steven Axelsen, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2D**

**PROCLAMATION**

**RESOLVED**, Recognizing Cole Combates, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2E**

**PROCLAMATION**

**RESOLVED**, Recognizing Griffin Stasick, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2F**

**PROCLAMATION**

**RESOLVED**, Recognizing Amzie Clawson, Boy Scout Troop 92, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2G**

**PROCLAMATION**

**RESOLVED**, Recognizing Dominic Parente, Boy Scout Troop 62, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2H**

**PROCLAMATION**

**RESOLVED**, Recognizing Stephen McDonald, Boy Scout Troop 62, on attaining the designation of Eagle Scout.

**See Page 4/17/18-2I**

**PROCLAMATION**

**RESOLVED**, Recognizing Bryant Hall, Boy Scout Troop 62, on attaining the designation of Eagle Scout.

See Page 4/17/18-3A

**PROCLAMATION**

**RESOLVED**, Recognizing Charles "Ryan" Brooks, Boy Scout Troop 288, on attaining the Designation of Eagle Scout.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. LANZA, MR. KING, MS. LAGAY.  
(ABSENT) MR. HOLT.**

**PUBLIC COMMENT**

Deputy Director Lagay opened the meeting to public comment.

Barbara Sachau, Raritan Township resident, noted the Heron Glen and Kemper Sports items on the Claims Register for a total of approximately \$300,000.

Ms. Sachau stated there was an additional \$2,100 on conferences, and \$1,000 spent on office furniture. Also, "Rapid Assault" shirts that were purchased for the Parks Department.

Ms. Sachau requested the audio of Freeholder meetings be available online.

Mary Melfi, County Clerk, commented on the success of the Electronic Recycling event that Deputy Director Lagay reported on earlier in the meeting Ms. Melfi noted the many compliments she heard about following the event. The IdentiShred event will take place on Saturday, April 21<sup>st</sup> at the Courthouse parking lot. The public is appreciative of this program, and Ms. Melfi thanked the Freeholders and the Sheriff for their support.

**PURCHASING**

Mr. Lanza moved and Mr. Van Doren seconded this:

See Page 4/17/18-3B

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2018-02, to furnish and deliver Maintenance and Repair Materials for the Divisions of Roads and Bridges, to Green Rock Recycling LLC, in an amount not to exceed \$20,000.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. Van Doren moved and Mr. King seconded this:

See Page 4/17/18-3C

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2018-02, to furnish and deliver Maintenance and Repair Materials for the Divisions of Roads and Bridges, to Eastern Concrete Materials, in an amount not to exceed \$31,842.50.

**ROLL CALL: (AYES) MR. VAN DOREN, MR. KING, MR. LANZA, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded this:

See Page 4/17/18-3D

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2018-02, to furnish and deliver Maintenance and Repair Materials for the Divisions of Roads and Bridges, to R&H Truck Parks and Service, in an amount not to exceed \$29,588.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. Lanza moved and Mr. King seconded this:

See Page 4/17/18-3E

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2018-02, to furnish and deliver Maintenance and Repair Materials for the Divisions of Roads and Bridges, to Trap Rock Industries, in an amount not to exceed \$368,600.

**ROLL CALL: (AYES) MR. LANZA, MR. KING, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

**APPOINTMENTS**

Mr. King moved and Mr. Lanza seconded this:

See Page 4/17/18-3F

**RESOLUTION**

**RESOLVED**, Approving appointments to the Raritan College Community College Board of Trustees.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

## **PUBLIC WORKS**

Public Works Director Tom Mathews came before the Board to report on various County road and bridge projects:

### **Roads:**

#### **County Route 512 in Tewksbury and County Route 513 in Franklin and Union Townships:**

- This is a 2017 County Aid project- receiving \$1,979,000.00 from Transportation Trust Fund. The scope of project is replace the top 2" of asphalt and bring the guiderail up to current standards. Project started March 12, 2018 with tree trimming. Inlet repairs are commencing.

#### **County Route 604-Sergeantsville to Rosemont, Delaware Township:**

- The project began March 19<sup>th</sup>. Scope of project is safety improvements as well as reconstruction of the failed existing roadway. Drainage construction is complete, pavement rehabilitation to commence in the near future.

### **Bridges:**

#### **Culvert D-354 Lambertville HQ Road, Delaware Township:**

- Hole at edge of pavement; separation of RCCP at the original inlet. Repairs will be scheduled next week.

#### **F-57 Landsdown Road, Franklin Township:**

- To be closed April 2, 2018 for approximately 1 week. Road open on Friday 13<sup>th</sup>. Needs some paving a later date.

#### **Culvert Q-71, Pennsylvania Ave, Raritan Township:**

- Reconstruct collapsed upstream stone arch and wingwall with our own forces. Construction started February 22, 2018 and should be completed this week, weather permitting.

#### **Culvert T-15 Fairmount Rd. East., Tewksbury Township:**

- Construct new concrete cap at south and north sides deck and wingwalls. Fabricate new base PL and post. Concrete caps poured last week. Should be completed by the end of next week.

Freeholder King noted the amount of tree trimming following the recent storms; he asked that these efforts be publicized so that the public is aware.

Freeholder King asked Mr. Mathews about responsibility of tree removal from a county easement, if the fallen tree originates on a private property.

Mr. Mathews responded that with County easements, typically property owners own out into the middle of the road; if the tree falls into the public road, it is still that person's responsibility. If it's in a county road and it is a safety issue, the County will remove it. Municipal easements work differently.

## **ADMINISTRATOR'S REPORT**

Administrator Kevin P. Davis provided an update on legislation effecting the Police and Firefighters Retirement System. This could drive costs up for the municipalities and therefore the County. It has passed both houses and is sitting on the Governor's desk for signature.

Mr. Davis reported on Senate bill S.402 that would effectively change the name Freeholder to County Commissioner. The original legislation was permissive, but it was recently amended to require all Freeholder Boards be designated County Commissioners. The costs associated with the name change is at issue.

Freeholder Lanza stated that the term Freeholder is historic in nature. The Board had both a renter and a woman in its ranks in 2013. To change the title based on the belief that it is offensive is a waste of time.

Freeholder Van Doren believes there is the ability to make the state pay for whatever expenses are involved in changing the name. Freeholder Van Doren also believes there are more important issues that need to be addressed, rather than debating titles.

County Clerk Mary Melfi, current President of the New Jersey Association of Counties, stated that NJAC would likely pursue the state for mandated state pay costs.

## **CONSENT AGENDA**

Deputy Director Lagay announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. King moved and Mr. Lanza seconded a motion to approve the claims in accordance with the Claims Register dated April 17, 2018.

**See Page 4/17/18-4A**

### **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded a motion to approve the regular and executive session minutes of March 20, 2018.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Lanza seconded these:

**See Page 4/17/18-5A** **RESOLUTION**

**RESOLVED**, Michael Williams appointed unclassified, full time First Assistant Prosecutor, Prosecutor's Office.

**See Page 4/17/18-5B** **RESOLUTION**

**RESOLVED**, Susan Pena appointed provisional, Keyboarding Clerk 3, Planning Division, Department of Planning, Economic Development and Land Use

**See Page 4/17/18-5C** **RESOLUTION**

**RESOLVED**, Jacqueline Kravitz appointed permanent, full time Supervisor of Accounts, Department of Human Services.

**See Page 4/17/18-5D** **RESOLUTION**

**RESOLVED**, Approving the appointment of Steven Timko to the Emergency Management Council as a volunteer.

**See Page 4/17/18-5E** **RESOLUTION**

**RESOLVED**, Gene Robbins appointed seasonal, as needed, Canoe Leader, Division of Parks, Department of Planning, Economic Development and Land Use.

**See Page 4/17/18-5F** **RESOLUTION**

**RESOLVED**, Gregory Kortina appointed seasonal, as needed, Canoe Leader, Division of Parks, Department of Planning, Economic Development and Land Use.

**See Page 4/17/18-5G** **RESOLUTION**

**RESOLVED**, John Langley appointed seasonal, as needed, Canoe Leader, Division of Parks, Department of Planning, Economic Development and Land Use.

**See Page 4/17/18-5H** **RESOLUTION**

**RESOLVED**, Bryan Lederach appointed seasonal, as needed, Canoe Leader, Division of Parks, Department of Planning, Economic Development and Land Use.

**See Page 4/17/18-5I** **RESOLUTION**

**RESOLVED**, Andrew Ward appointed full-time, provisional, Bridge Repairer (CDL Class A endorsement), Division of Roads, Department of Public Works.

**See Page 4/17/18-5J** **RESOLUTION**

**RESOLVED**, Approving an agreement for the purchase and sale of Riparian Mitigation Credits for the Replacement of County Bridge A-52, on County Route 513, in Alexandria Township, with Evergreen Environmental, LLC, in the amount of \$32,725.

**See Page 4/17/18-5K** **RESOLUTION**

**RESOLVED**, Approving an agreement for the purchase and sale of Riparian Mitigation Credits for the Replacement of County Bridge C-67, on County Route 639, in Clinton Township, with Evergreen Environmental, LLC, in the amount of \$4,250.

**See Page 4/17/18-5L** **RESOLUTION**

**RESOLVED**, Approving an agreement for the purchase and sale of Riparian Mitigation Credits for the Replacement of County Bridge L-6, on County Route 513, in Lebanon Township, with Evergreen Environmental, LLC, in the amount of \$2,975.

**See Page 4/17/18-5M** **RESOLUTION**

**RESOLVED**, Authorizing Warren County to serve as lead agency for the Childhood Lead Exposure Prevention Grant, for Hunterdon, Morris, Sussex and Warren Counties.

**See Page 4/17/18-5N** **RESOLUTION**

**RESOLVED**, Approving an amendment to County Policy #2008-01, Use of Historic Courthouse, to permit Wi-Fi access.

**See Page 4/17/18-6A** **RESOLUTION**

**RESOLVED**, Approving an Agreement through the Performance of Local Art Program (LAP) Grant, between the Cultural and Heritage Commission and the Division of Senior, Disabilities & Veterans Services, award in the amount of \$4,250.

See Page 4/17/18-6B

**RESOLUTION**

**RESOLVED**, Approving specifications for the Resurfacing and Surface Treatment Program of various County Roads; and authorizing the Purchasing Agent to advertise for bids.

See Page 4/17/18-6C

**RESOLUTION**

**RESOLVED**, Approving specifications for the Application of Traffic Stripes on various County and Municipal Roads; and authorizing the Purchasing Agent to advertise for bids.

See Page 4/17/18-6D

**RESOLUTION**

**RESOLVED**, Salaries for Sheriff's employees within Corrections, adjusted per the contract agreement with FOP Lodge 29.

See Page 4/17/18-6E

**RESOLUTION**

**RESOLVED**, Authorizing Public Works Director to apply for a Stewardship grant application to update the County tree inventory, in an amount not to exceed \$10,000.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

**GRANTS**

Mr. King moved and Mr. Van Doren seconded this:

See Page 4/17/18-6F

**RESOLUTION**

**RESOLVED**, Approving a revised resolution for the 2018 CEHA grant authorizing the Freeholder Director to sign all documents.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

**CORRESPONDENCE**

A request was received from the American Diabetes Association, requesting to use County roads during their Tour de Cure ride, on Saturday, June 16, 2018, starting at 6:30 a.m. until approximately 3:00 p.m. Mr. King moved and Mr. Van Doren seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. VAN DOREN, MR. LANZA, MS. LAGAY.  
(ABSENT) MR. HOLT.**

Correspondence was received from the Morris Area Freewheelers Foundation, requesting permission to hold their Revolutionary Ramble Bicycle Race, on Saturday, June 09, 2018, using County roads in Readington, Tewksbury and Bedminster Townships. Mr. King moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MR. VAN DOREN, MS. LAGAY.  
(ABSENT) MR. HOLT.**

A request was received from Lucy Bush asking for a waiver of insurance for the 67<sup>th</sup> Annual National Day of Prayer to be held on the Historic Courthouse steps on Thursday, May 3<sup>rd</sup> from 5 p.m. to 10 p.m. Mr. Lanza moved and Mr. Van Doren seconded a motion granting approval.

**ROLL CALL: (AYES) MR. LANZA, MR. VAN DOREN, MR. KING, MS. LAGAY.  
(ABSENT) MR. HOLT.**

**FREEHOLDERS COMMENTS/REPORTS**

Freeholder Van Doren reported that there was a breaking announcement from the Secretary of the Treasury that there will be an extension to Income Tax filing due to technical difficulties with the Internal Revenue Services website.

**OPEN TO THE PUBLIC**

Deputy Director Lagay opened the meeting to public comment.

John Anderson, Shade Tree Commission, publicly acknowledged the phenomenal job done by the Public Works Director, Tom Mathews for the Shade Tree Commission.

There being no further business to come before the Board, Deputy Director Lagay adjourned the meetings at 6:08 p.m.

Respectfully Submitted,

Transcribed By: