

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
TELECONFERENCE MEETING**

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822
April 07, 2020

Dial-In Number: 720-399-1558 or 877-658-5107
Passcode: 403752

5:30 p.m. CONVENE: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

FREEHOLDER REPORTS

Mr. Rich – expressed his admiration of the Hunterdon County employees who are helping through the COVID-19 public health emergency. Mr. Rich also provided an update on Hunterdon Medical Center's ongoing work and partnership with the County OEM Division and Department of Health.

Mr. Lanza – reserved comments till the end of the meeting

Ms. Soloway – provided updates on the Division of Senior and Veteran's Services. Ms. Soloway noted the County hoped to reopen the Senior Center on May 4th but that is contingent on COVID-19 situation. The Mr. Fix It program has been postponed for now; some virtual classes are being provided to veterans and seniors. Meals on Wheels continuing, and the program is delivering Monday through Friday. Ms. Soloway also noted there is an increase in applications for SNAP (food stamps). In addition, Adult Protective Service calls have increased, along with demand on local food pantries. The LINK bus is still running and are continuing to provide updates on routes and social distancing measures.

Mr. Van Doren – expressed his gratitude to the people on the front line of this battle with COVID19. Mr. Van Doren also provided an update on HC deaths due to COVID19 and noted that no personal info of the deceased will be given out. Mr. Van Doren also recapped the supplies that have been given to HMC by the County's OEM Division. HMC is being supplied with 19 ventilators by State OEM. Mr. Van Doren noted that a joint Hunterdon and Warren county testing site was being explored. Mr. Van Doren expressed his frustration with the CARES Act not providing initial COVID19 relief to Hunterdon County – Mr. Van Doren noted that the disease has impacted everyone. Mr. Van Doren also noted that he wasn't pleased with the Governor's late minute decision to close all state and county parks. Mr. Van Doren believes that county park closures should be up to each county for consideration.

PROCLAMATIONS / RECOGNITION

SEE PAGE 04/07/2020-1A

PROCLAMATION

PROCLAMATION #2020-10 - Recognizing April 12th through April 18th as National Public Safety Telecommunicators Week.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 04/07/2020-1B PROCLAMATION

PROCLAMATION #2020-11 - Recognizing Raritan Valley Community College on being awarded the prestigious Eduardo J. Padrón Award from Campus Compact.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-1C PROCLAMATION

PROCLAMATION #2020-12 - Recognizing Friday, April 24, 2020 as the 148th Anniversary Celebration of Arbor Day.

Moved: Mr. Rich

Seconded: Mr. Van Doren

Roll Call (Ayes): Mr. Rich, Mr. Van Doren, Mr. Holt, Mr. Lanza, Ms. Soloway

SEE PAGE 04/07/2020-2A PROCLAMATION

PROCLAMATION #2020-13 - Recognizing the ongoing work of nurses, healthcare workers, and doctors responding to the COVID-19 public health emergency.

Moved: Mr. Holt

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

PURCHASING: Ray Rule, Purchasing Agent

SEE PAGE 04/07/2020- 2B RESOLUTION

RESOLUTION #2020-251 – Authorizing a Professional Services Contract with SSP Architectural Group, Inc., for architectural and engineering consultant work associated with HVAC upgrades at the Hunterdon County Justice Complex.

Moved: Mr. Lanza

Seconded: Mr. Rich

Roll Call (Ayes): Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

APPOINTMENTS

SEE PAGE 04/07/2020-2C RESOLUTION

RESOLUTION #2020-252 - Authorizing the appointment of Jennifer Denlinger as a member to the Hunterdon County Professional Advisory Committee (PAC) and Professional Advisory Committee on Drugs and Alcohol (PACADA), for a term to be effective immediately through April 30, 2021.

Moved: Ms. Soloway

Seconded: Mr. Holt

Roll Call (Ayes): Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

HEALTH DEPARTMENT UPDATE, Karen DeMarco, Department Head – Provided an update on the public health emergency and the ongoing work of the Public Health Nursing staff, who continue to work to investigate cases and outbreaks in Hunterdon County. Ms. DeMarco noted there are 255 confirmed cases of COVID in Hunterdon County, with five residents who have died. Number of confirmed cases in our borders do not represent the impact on Hunterdon County. Health Department and OEM are in daily contact with the Hunterdon Medical Center. Residents are encouraged to stay home as much as possible. The Health Department is continuing to track the needs of Healthcare providers, first responders, and residents related to COVID-19. Thanked the Board of Chosen Freeholders and Administration for their continued support in response to COVID-19.

HUNTERDON COUNTY CLERK MARY MELFI PRESENTATION – Provided an overview on local elections including the possibility of an all vote by mail primary. Clerk Melfi noted there will be a Facebook live drawing on Thursday April 9th for ballot positions and the public is welcome to tune-in.

IdentiShred will be rescheduled to May 16th – date is on the county website and Facebook. Passport services are suspended in HC and also in the State, but an exemption exists for emergency services – individuals have 15 years from issuing date to get another passport if needed. Extended hours will be offered once this situation dissipates. Real ID is extended to next October 2021. Clerk Melfi thanked everyone who has continued to help throughout this emergency and wished everyone a safe and happy Easter and Passover and can't wait to see everyone again

SHERIFF FRED BROWN PRESENTATION – noted that the Hunterdon County Justice Center remains open, averaging 52% admissions a day, two squads to limit exposure. There are currently no confirmed cases of COVID-19 among the Hunterdon Warren County inmates.

ECONOMIC DEVELOPMENT UPDATE, Marc Saluk, Director – Provided an updated of the Economic Development Office's ongoing work with area businesses. Mr. Saluk noted there is a webinar tomorrow night with Congressman Malinowski and representatives from the SBA. Mr. Saluk noted that space is limited so people should sign up ASAP.

COUNTY ADMINISTRATOR REPORT: Kevin Davis – State of Emergency extended to May 3rd, 2020, and county employee travel banned until May 4th, 2020. Current measures will be reevaluated at the May 5th, 2020 meeting

SEE PAGE 04/07/2020-2D RESOLUTION

RESOLUTION #2020-253 - Amendment to Resolution 2020-213, entitled the COVID-19 Public Health Action Plan.

Moved: Mr. Lanza

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-2E RESOLUTION

RESOLUTION #2020-254 - Confirming the action of the County Administrator to implement alternative work arrangements per Resolution 2020-213 for Hunterdon County employees to ensure social distancing and maintain continuity county governmental operations.

Moved: Ms. Soloway

Seconded: Mr. Holt

Roll Call (Ayes): Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Rich, Mr. Van Doren

CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

Approval of claims in accordance with the Claims Register dated April 7, 2020.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

Approval of the regular and executive session meeting minutes of March 17, 2020.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

Approval of the special meeting minutes of March 31, 2020.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3A RESOLUTION

RESOLUTION #2020-255 - Authorizing the Freeholder Director to sign on behalf of the County,

a Discharge of Mortgage, with a lien in the amount of \$25,924.50 for the property known as Block 26, Lot 1 in the Borough of Frenchtown, County of Hunterdon, State of New Jersey

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3B RESOLUTION

RESOLUTION #2020-256 - Authorizing the Freeholder Director to sign on behalf of the County, a Service Agreement Modification with Freedom House, to increase funding in an amount not to exceed \$11,583.00 for the outpatient services program for the period effective January 1, 2020 through December 31, 2020.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3C RESOLUTION

RESOLUTION #2020-257 - Authorizing the Freeholder Director to sign on behalf of the County, a Service Agreement Modification with Freedom House, to decrease funding in the amount of \$473.00 for the Halfway House program for the period of January 01, 2020 through December 31, 2020.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3D RESOLUTION

RESOLUTION #2020-258 - Authorizing the County Purchasing Agent to advertise for bids for the Reconstruction of County Bridge R-167 in the Township of Readington, County of Hunterdon.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3E RESOLUTION

RESOLUTION #2020-259 - Authorizing the regular appointment of Adam Capwell to the title of Public Safety Telecommunicator Trainee, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3F RESOLUTION

RESOLUTION #2020-260 - Authorizing the regular appointment of Joseph D. Packer to the title of Public Safety Telecommunicator Trainee, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-3G RESOLUTION

RESOLUTION #2020-261 - Authorizing the regular appointment of Joshua A. Biggs to the title of Public Safety Telecommunicator Trainee, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4A RESOLUTION

RESOLUTION #2020-262 - Authorizing the regular appointment of Shannon M. Bauer to the title of Public Safety Telecommunicator Trainee, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4B RESOLUTION

RESOLUTION #2020-263 - Authorizing the regular appointment of Erica L. Rega to the title of part time/per diem Public Safety Telecommunicator Trainee, in the Division of Communications, of the Department of Public Safety.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4C RESOLUTION

RESOLUTION #2020-264 - Authorizing the provisional promotion of Timothy Toner to the title of Road Repairer 1 (with CDL Class A certification), in the Division of Roads, of the Department of Public Works.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4D RESOLUTION

RESOLUTION #2020-265 - Authorizing the appointment of Brittany Kollmer to the title of part time, Graduate Nurse, in the Office of Public Health Nursing of the Department of Health.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4E RESOLUTION

RESOLUTION #2020-266 - Authorizing the appointment of Haley Marra to the title of Public Health Student Nurse/Intern, in the Office of Public Health Nursing, of the Department of Health.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4F RESOLUTION

RESOLUTION #2020-267 - Authorizing the regular appointment of Joseph Altvater, Jr. as full-time, Road Repairer 1, upon the successful completion of his New Jersey Civil Service examination.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

SEE PAGE 04/07/2020-4G RESOLUTION

RESOLUTION #2020-268 - Authorizing the regular appointment of Stacey L. Becker as full-time, Assistant Mental Health Administrator, upon the successful completion of his New Jersey Civil Service examination.

Moved: Mr. Rich

Seconded: Mr. Lanza

Roll Call (Ayes): Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

CORRESPONDENCE

SEE PAGE 04/07/2020-4E RESOLUTION

RESOLUTION #2020-269 - Approving a request from the Flemington Jewish Community Center (FJCC), to change the Farmland Ride bike event from June 14, 2020 to October 18, 2020 from 7:00 AM to 3:30 PM.

Moved: Mr. Lanza

Seconded: Ms. Soloway

Roll Call (Ayes): Mr. Lanza, Ms. Soloway, Mr. Holt, Mr. Rich, Mr. Van Doren

SEE PAGE 04/07/2020-4F RESOLUTION

RESOLUTION #2020-270 - Approving a request from Bloomsbury Hose Company No. 1, Inc. to participate in Hunterdon County's gas and diesel purchase program.

Moved: Mr. Rich

Seconded: Mr. Holt

Roll Call (Ayes): Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

PUBLIC COMMENT

FREEHOLDER COMMENTS/REPORTS

Mr. Lanza –Noted the Governor's decision to close county parks is baffling. Mr. Lanza noted that people need an outlet to get out of their homes. Current decision will put pressure on municipal parks. Mr. Lanza also acknowledged Director Shaun Van Doren for his experience as a former mayor and his ongoing work through this time. Mr. Lanza complimented Director Van Doren for his going leadership and continued outreach to municipal officials.

Mr. Van Doren – Thanked Freeholder Lanza and mentioned that he hopes that he is doing the best he can for the public and residents

EXECUTIVE SESSION

The Board entered into executive session at 6:35 PM on a motion by Mr. Lanza and seconded by Ms. Soloway and carried by a voice vote.

REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

ADJOURN

The Board adjourned at 8:06 PM on a motion by Freeholder Lanza and seconded by Freeholder Soloway and carried by voice vote.

Respectfully Submitted.

Brad Myhre, Clerk to the Board

Transcribed by:

Lindsay Heller, Secretary to the Board

**RESOLUTION
ENTERING INTO EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the County is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

LEGAL:

- CWA Rank and File contract negotiations update
- Counsel advice on Executive Order No. 118 pertaining to Parks
- Counsel advice concerning NJDEP regulations

PERSONNEL:

- Parks Summer Nature Program Hires

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

3. The Board of Chosen Freeholders will return to Regular Session and may take further action.
4. This Resolution shall take effect immediately.

CERTIFICATION

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on April 07, 2020.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
John E. Lanza, Freeholder						
J. Matthew Holt, Freeholder						
Zach T. Rich, Freeholder						

ADOPTED April 07, 2020

BRAD MYHRE, CLERK