

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS  
TELECONFERENCE MEETING**

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822  
**July 21, 2020**

**Dial-In Number:** 720-399-1558 or 877-658-5107  
**Passcode:** 403752

**5:00 p.m. CONVENE:** "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 07, 2020, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**EXECUTIVE SESSION**

**5:30 p.m. PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**FREEHOLDER REPORTS**

**Ms. Soloway:** Reported on the Hazard Waste Dropoff this past weekend. September 26 is the next regularly scheduled electronic recycling day. Link busses are no longer limited to 50% capacity. Buses will however have some seats reserved for social distancing and masks are required. The County Senior Center is making plans for the eventual reopening when permitted by Governor Murphy. Online programming from the Senior Center continues to be offered which is well attended. Veterans Services continues to provide resources to County veterans throughout the public health emergency.

**Mr. Rich:** Provided an update on the Greater Raritan Workforce Board. Mr. Rich also reported on road closures and bridge work to be done over the next few weeks. Mr. Rich also advised that the Hunterdon County Library is open to the public at a reduced capacity and online services and pickup continues to be offered.

**Mr. Holt:** spoke about the impact on restaurants by not being allowed to offer indoor dining, and the poor timing of the Governor Murphy's decision to reverse course on the 25% indoor dining capacity just 48 hours prior to the rule taking effect. Mr. Holt believes that Counties should determine whether or not their restaurants can allow for limited indoor dining based upon local conditions on the ground. Mr. Holt like to have a letter sent to the governor's office asking that counties determine the opening of restaurants in their county. A town hall concerning use of force protocols will be held at 5:30 PM on July 25<sup>th</sup> with Acting Prosecutor Michael Williams.

Mr. Van Doren agreed that the Board should send a letter to the governor about indoor dining and advised the County Administrator, Mr. Kevin Davis to draft a letter.

**Mr. Lanza:** held comments till the end.

**Mr. Van Doren:** Reported that Hunterdon County was partnering with Hunterdon Medical Group to offer a Covid-19 testing in Raritan. Free testing on Tuesday will be offered for now, but that could change in the future due to demand. Testing is still available at Walmart in Flemington and CVS in Raritan. Mr. Van Doren also commented on the recent litigation over a bid award for roadwork and congratulated Ray Rule and Shana Taylor for their diligence throughout the process.

**PRESENTATION: Dan Bush, Division Head of Parks:** Mr. Bush provided an overview of the construction of two pavilions that were on the agenda for consideration by the Freeholder Board.

**PRESENTATION: Karen DeMarco, Health Department Director:** Reported on the ongoing COVID-19 public health emergency. Ms. DeMarco recommended that social

distancing precautions stay in effect. Ms. DeMarco also updated the public about the new testing site being offered through a partnership between Hunterdon County and Hunterdon Medical Group. Ms. DeMarco also noted that the Health Department continues to field and answer phone calls from businesses, schools, and individuals about COVID-19.

**GRANTS: Janet Previte, CFO:** Thanked County Clerk Mary H. Melfi for her work in securing reimbursement for County costs associated with the vote-by-mail primary.

**See Page 07/21/2020-2A                      RESOLUTION**

**RESOLUTION #2020-435 – RESOLVED**, Authorizing the Hunterdon County Department of Health to apply for a grant from the New Jersey Department of Health in the amount of \$100,000.00 for the creation of multi-agency/multi-disciplinary county-wide Overdose Fatality Review Teams (OFRTs).

**Moved:** Ms. Soloway

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

**See Page 07/21/2020-2B                      RESOLUTION**

**RESOLUTION #2020-436 – RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period of July 01, 2020 to September 30, 2020 for the receipt of \$25,800.00, for Substance Abuse Prevention and Education.

**Moved:** Mr. Rich

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Rich, Mr. Holt, Mr. Lanza, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-2C                      RESOLUTION**

**RESOLUTION #2020-437 – RESOLVED**, Authorizing the Freeholder Director to sign and accept an Emergency Management Agency Assistance (EMAA) grant from the New Jersey Department of Public Safety for the period of July 01, 2020 to June 30, 2021 in the total program amount of \$110,076.00 (state funds: \$55,000.00; county match of \$55,076.00).

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**FINANCE: Janet Previte, CFO**

**See Page 07/21/2020-2D                      RESOLUTION**

**RESOLUTION #2020-438 – RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the FY20 State Health Insurance Program (SHIP) Grant, in the amount of \$2,080.00, from the New Jersey Department of Human Services, Division of Aging Services.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

**See Page 07/21/2020-2E                      RESOLUTION**

**RESOLUTION #2020-439 – RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for the FY20 Clean Communities Grant, in the amount of \$77,502.51, from the New Jersey Department of Environmental Protection.

**Moved:** Mr. Rich

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Rich, Ms. Soloway, Mr. Holt, Mr. Lanza, Mr. Van Doren

**FARMLAND / OPEN SPACE: William Millette, Senior Planner**

**See Page 07/21/2020-2F                      RESOLUTION**

**RESOLUTION #2020-440 – RESOLVED**, Approving a Municipal Grant, at the recommendation of the Parks & Open Space Advisory Committee, to High Bridge Borough, for debt service related to the acquisition of the Lake Solitude property, in an amount not to exceed \$11,369.89.

**Moved:** Mr. Lanza

**Seconded:** Mr. Holt

**Roll Call (Ayes):** Mr. Lanza, Mr. Holt, Mr. Rich, Ms. Soloway, Mr. Van Doren

**Mr. Van Doren** mentioned that all residents and visitors to this property should be following the Covid-19 regulations at this property and other properties in Hunterdon County and throughout the state when going to enjoy the areas.

**See Page 07/21/2020-3A                      RESOLUTION**

**RESOLUTION #2020-441 – RESOLVED**, Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to New Jersey Conservation Foundation, for the acquisition of an agricultural easement on the Curtis property, Block 31, Lot 5, approximately 64 acres in Delaware Township, in an amount not to exceed \$407,289.00

**Moved:** Mr. Lanza

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Mr. Lanza, Mr. Rich, Mr. Holt, Ms. Soloway, Mr. Van Doren

**PURCHASING: Ray Rule, Purchasing Agent**

**See Page 07/21/2020-3B                      RESOLUTION**

**RESOLUTION #2020-442 – RESOLVED**, Authorizing award of County Bid #2020-06 to County Concrete Corporation, in the amount of \$126,875.00, to furnish and deliver transit concrete to the Hunterdon County Department of Public Works.

**Moved:** Mr. Holt

**Seconded:** Ms. Soloway

**Roll Call (Ayes):** Mr. Holt, Ms. Soloway, Mr. Lanza, Mr. Rich, Mr. Van Doren

**See Page 07/21/2020-3C                      RESOLUTION**

**RESOLUTION #2020-443 – RESOLVED**, Authorizing award of County Bid #2020-07 to Paper Mart, Inc., in the amount of \$56,660.48, to furnish and deliver paper and envelopes to the County of Hunterdon.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-3D                      RESOLUTION**

**RESOLUTION #2020-444 – RESOLVED**, Approving Requisition #R0-03922 with Ben Schaffer & Associates, Inc., in the amount of \$103,759.18, for the construction of pavilions at Teetertown Preserve and Hoffman Park within the Hunterdon County Park System.

**Moved:** Mr. Rich

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Rich, Mr. Lanza, Mr. Holt, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-3E                      RESOLUTION**

**RESOLUTION #2020-445 – RESOLVED**, Approving Requisition #R0-04006 with Tetra Tech, in the amount of \$124,958.14, for an update to the Hunterdon County Hazard Mitigation Plan.

**Moved:** Ms. Soloway

**Seconded:** Mr. Rich

**Roll Call (Ayes):** Ms. Soloway, Mr. Rich, Mr. Holt, Mr. Lanza, Mr. Van Doren

Mr. Kevin Davis provided information from the Office of Emergency Management. This needs to be updated every five years.

**COUNTY ADMINISTRATOR REPORT: Kevin Davis**

**See Page 07/21/2020-3F                      RESOLUTION**

**RESOLUTION #2020-446 – RESOLVED**, Confirming the action of the County Administrator to sign a COVID-19 Testing Services Agreement with the Hunterdon Medical Center for a one-year term.

**Moved:** Ms. Soloway

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Ms. Soloway, Mr. Lanza, Mr. Holt, Mr. Rich, Mr. Van Doren

**CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be

considered separately.”

Mr. Van Doren commented on the information technology department, human resources, and the mailing department relocating departments

Approval of claims in accordance with the Claims Register dated July 21, 2020.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

Approval of the regular and executive session meeting minutes of July 07, 2020.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4A                      RESOLUTION**

**RESOLUTION #2020-447 – RESOLVED**, Authorizing the Freeholder Director and Clerk of the Board to sign a Discharge of Mortgage for Block 15, Lot 33 in the Borough of Flemington.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4B                      RESOLUTION**

**RESOLUTION #2020-448 – RESOLVED**, Authorizing a 6-month time extension for the replacement of Bridge C-32 in the Township of Clinton, with the New Jersey Department of Transportation Local Aid group.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4C                      RESOLUTION**

**RESOLUTION #2020-449 – RESOLVED**, Approving Contract Modification #1, in the amount of \$76,851.00, for additional design work related to the Church Street Bridge rehabilitation on County Route 579 in the Borough of Bloomsbury.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4D                      RESOLUTION**

**RESOLUTION #2020-450 – RESOLVED**, Authorizing the provisional promotional of Tara Harvey-Wharton to the title of Housing Assistance Technician in the Division of Housing, of the Department of Human Services.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4E                      RESOLUTION**

**RESOLUTION #2020-451 – RESOLVED**, Authorizing the reclassification of the job title of Andrew Camp to the title of unclassified Emergency Response Specialist, who shall continue to serve as Deputy Emergency Management Coordinator in the Department of Public Safety.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-4F                      RESOLUTION**

**RESOLUTION #2020-452 – RESOLVED**, Authorizing the provisional reclassification of Suzanne Sollner-Figler as determined by the New Jersey Civil Service Commission, to the title of Maintenance Worker 2 Grounds, in the Division of Parks, of the Department of Planning and Land Use.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5A                      RESOLUTION**

**RESOLUTION #2020-453 – RESOLVED**, Authorizing the status change of Erica Rega, Public Safety Telecommunicator, from per-diem to fulltime in the Division of Communications of the Department of Public Safety.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5B                      RESOLUTION**

**RESOLUTION #2020-454 – RESOLVED**, Authorizing a base salary increase for Melissa Allen unclassified Confidential Aide, in the Division of Engineering, of the Department of Public Works.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5C                      RESOLUTION**

**RESOLUTION #2020-455 – RESOLVED**, Authorizing the transfer and reporting of the Division of Information Technology from the Department of Administrative Services, to the Department of Human Resources, and that changes to the County's Table of Organization shall be made.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5D                      RESOLUTION**

**RESOLUTION #2020-456 – RESOLVED**, Authorizing the promotion of Grace M. Kelly to the title of Director of Human Resources and Information Technology.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5E                      RESOLUTION**

**RESOLUTION #2020-457 – RESOLVED**, Authorizing the renaming of the Division of Information Services to the Division of Central Services and authorizing changes to the County's Table of Organization.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5F                      RESOLUTION**

**RESOLUTION #2020-458 – RESOLVED**, Appointing Robert H. Thurgarland as the Division Head of Central Services within the Department of Administrative Services.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5G                      RESOLUTION**

**RESOLUTION #2020-459 – RESOLVED**, Authorizing a base salary adjustment for Elizabeth A. Thompson, Supervisor of Elections.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5E                      RESOLUTION**

**RESOLUTION #2020-460 – RESOLVED**, Authorizing the Freeholder Director to sign on behalf of the County, 2020 Master Service Agreements with the State of New Jersey for mailroom, facilities, and vehicle services for the Superior Court of New Jersey.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**See Page 07/21/2020-5F                      RESOLUTION**

**RESOLUTION #2020-461 – RESOLVED**, Authorizing the appointment of Michael Pierce as an Intern in the Hunterdon County Department of Finance.

**Moved:** Mr. Holt

**Seconded:** Mr. Lanza

**Roll Call (Ayes):** Mr. Holt, Mr. Lanza, Mr. Rich, Ms. Soloway, Mr. Van Doren

**CORRESPONDENCE**

**PUBLIC COMMENT**

**Barbara Sachau – Raritan Township** – commented on the proposed letter to the governor about limited in door dining and noted that she is in favor of this. Ms. Sachau also pointed out a few items on the claims register which she didn't support concerning membership fees.

**FREEHOLDER COMMENTS/REPORTS**

**Mr. Lanza:** Provided an NJAC update and the recent change of the Freeholders title to that of County Commissioner. Mr. Lanza noted that changing the title of Freeholder should be the least important issue on Trenton's list of things to do. Other issues should be more important. such as the 16.6% state unemployment rate and NJMVC waiting lines.

**EXECUTIVE SESSION**

**ADJOURN**

The Board adjourned at 6:42 PM on a motion by Freeholder Soloway and seconded by Freeholder Lanza and carried by voice vote.

Respectfully Submitted.

---

**Brad Myhre, Clerk to the Board**

Transcribed by:

---

**Lindsay Heller, Secretary to the Board**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**I. LEGAL:**

- CWA Rank and File Negotiations Update
- Contract Agreement with Hunterdon Healthcare for COVID-19 Testing

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-6 et seq.

1. The Board of Chosen Freeholders will return to Regular Session and may take further action.
2. This Resolution shall take effect immediately.

**CERTIFICATION**

I, Brad Myhre, Clerk of the Board of Chosen Freeholders, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Hunterdon County Board of Chosen Freeholders at a meeting held on July 21, 2020.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Shaun C. Van Doren, Director			X			
Susan J. Soloway, Deputy Director		X	X			
John E. Lanza, Freeholder			X			
J. Matthew Holt, Freeholder						X
Zach T. Rich, Freeholder	X		X			

**ADOPTED** August 04, 2020

**BRAD MYHRE, CLERK**