



AGENDA

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Historic Hunterdon County Courthouse, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

October 20, 2020

Dial-In Number: 720-399-1558 or 877-658-5107

Passcode: 403752

I. 5:30 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the special meeting notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 13, 2020 to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. PROCLAMATION - Recognizing the launch of the new waterwheel at the Red Mill Museum Village
2. PROCLAMATION - Recognizing Flemington Pickleball Club on the occasion of their Grand Opening

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.** (Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **SHERIFF'S REPORT: Fred Brown, Hunterdon County Sheriff**

X. **COUNTY LIBRARY REPORT: James Keebler, Director**

XI. **ENGINEERING UPDATE: Tom Mathews, County Engineer**

XII. **ECONOMIC DEVELOPMENT UPDATE, Marc Saluk, Director**

XIII. **HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director**

XIV. **GRANTS: Janet Previte, CFO**

1. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period October 1, 2020 to June 30, 2021 for the receipt of State funding in the amount of \$77,399.00 for the purpose of Substance Abuse Prevention and Education programming.
2. RESOLUTION - Authorizing the Freeholder Director to enter into Contract Modification #4 to change the reimbursable ceiling of Contract #SH19010 from \$281,900.00 to \$290,141.00 for the purpose of including the new service cluster CRF-RA, in the amount of \$8,241.00, for the period of October 01, 2020 through December 31, 2020.
3. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary H. Melfi to sign and accept a grant in the amount of \$47,435.00, from the Center for Tech and Civic Life for election administration.
4. RESOLUTION - Authorizing the Freeholder Director to sign and accept a grant award on behalf of the Board of Elections, in the amount of \$35,576.25, from the Tech and Civic Life for election administration.
5. RESOLUTION - Authorizing the Hunterdon County Health Department to accept a PHILEP Grant in the amount of \$600,673.00, for the period of July 1, 2020 through June 30, 2021, from the New Jersey Department of Health.

XV. **FINANCE: Janet Previte, CFO**

1. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for Operations - Public and Private Programs, in the amount of \$35,576.25, from the Center for Tech and Civic Life (CTCL).
2. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for Operations - Public and Private Programs, in the amount of \$47,435.00, from the Center for Tech and Civic Life (CTCL).
3. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2020-2021 County Innovation Project, in the amount of \$35,708.00, from the New Jersey Department of Human Services.
4. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2019-2020 Veterans Transportation Grant, in the amount of \$7,500.00, from the New Jersey Department of Military and Veterans Affairs.
5. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the 2021 PHILEP Grant, in the amount of \$331,000.00, from the New Jersey Department of Health.
6. RESOLUTION - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2020 County Budget for additional funds received for the Area Plan Final Amendment (ADRC CARES), in the amount of \$47,016.00, from the New Jersey Department of Human Services.

XVI. PURCHASING, Ray Rule, QPA

1. RESOLUTION - Authorizing award of contract year two with Easton Coach Company for operation of the Consolidated Transportation System, known as the LINK pursuant to N.J.S.A. 40A:11-4.2.

XVII. LAND USE / OPEN SPACE: Bill Millette

1. RESOLUTION - Approving a Municipal Grant, at the recommendation of the Parks & Open Space Advisory Committee, to Alexandria Township, for replacement of the barn roof at Alexandria Park, in an amount not to exceed \$120,000.00.
2. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, upon the recommendation of the Parks & Open Space Advisory Committee, to Hunterdon Land Trust, for the acquisition of the GenOn property, Block 26, Lot 10, approximately 70 acres in Holland Township, in an amount not to exceed \$253,750.00.

XVIII. COUNTY ADMINISTRATOR, Kevin Davis

XIX. APPOINTMENTS:

1. RESOLUTION - Authorizing the appointment of Andrew Dill as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through October 31, 2022.

XX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. RESOLUTION - Approval of claims in accordance with the Claims Register dates October 20, 2020.
2. RESOLUTION - Approval of the regular and executive session meeting minutes of October 06, 2020.
3. RESOLUTION - Approving a request from the Hunterdon County Cultural and Heritage Commission to light the Historic County Courthouse in purple, yellow, and white from Friday, October 30th to Tuesday, November 3, celebrating the centennial of the 19th Amendment and universal suffrage.
4. RESOLUTION - Acknowledging the action of Hunterdon County Clerk Mary Melfi to provisionally promote Rebecca Coleman to the position Keyboarding Clerk 2 in the Office for the Hunterdon County Clerk.

5. RESOLUTION - Authorizing the provisional promotion of Lorraine Haley to Keyboarding Clerk 3 in the Hunterdon County Department of Human Services, Division of Senior Services.
6. RESOLUTION - Authorizing the provisional promotion of Gregory Zengel to the position Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads.
7. RESOLUTION - Authorizing a salary adjustment for Shane Cadigan, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
8. RESOLUTION - Authorizing a salary adjustment for Adam Capwell, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank & File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
9. RESOLUTION - Authorizing the salary adjustments for the unclassified/unaffiliated staff of the Hunterdon County Prosecutor's Office.
10. RESOLUTION - Authorizing a base salary adjustment for Catherine Kopec, Confidential Aide, in the Department of Human Resources for exceptional performance while taking on additional duties and responsibilities.
11. RESOLUTION - Authorizing the provisional appointment of Stephanie Beach as a fulltime Public Health Nurse in the Hunterdon County Department of Health, Division of Public Health Nursing.
12. RESOLUTION - Approving the following temporary, hourly appointments in support of the 2020 Election and work due to Executive Order 177 in the County of Hunterdon Board of Elections.
13. RESOLUTION - Authorizing a salary adjustment for Carrie Fellows, unclassified,

Department Director of the Department of Planning and Land Use, for exceptional performance while taking on additional duties and responsibilities.

14. RESOLUTION - Acknowledging the action of the County Clerk and Appointing Authority to grant a one-time compensation adjustment for personnel in the Office of the Hunterdon County Clerk.
15. RESOLUTION - Authorizing a base salary adjustment for Justin Tibbetts unclassified, Division Director of the Buildings and Maintenance Division, in the Department of Administrative Services, for exceptional performance while taking on additional duties and responsibilities.
16. RESOLUTION – Acknowledging the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Diane Ruzicka to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.
17. RESOLUTION - Acknowledging the action of Appointing Authority & Acting County Prosecutor Michael J. Williams to provisionally promote Jeanine Delia to the position Keyboarding Clerk II in the Hunterdon County Prosecutor's Office.
18. RESOLUTION - Authorizing the provisional promotion of Christopher Kelly to the position Bridge Repairer 1 in the Department of Public Works, Bridge Division, to include a contractual salary adjustment for obtaining his Class A Commercial Driver's License.
19. RESOLUTION - Authorizing the Director of the Board of Chosen Freeholders of the County of Hunterdon, to sign on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period, October 1, 2020 to September 30, 2021, in the amount of \$1,800.00.
20. RESOLUTION - Authorizing the award of the 2020 Addendum LAP Grant (CARES Act) program to ACME Screening Room and Raritan River Music in the amount of \$4,700.00 each respectively as recommended by the Hunterdon County Cultural and Heritage Commission.

XXI. CORRESPONDENCE

1. APPLICATION - Approving a request from the Pattenburg Volunteer Fire Company to host a coin toss along County Route 614 and Baptist Church Road, County Route 625 and Frontage Road, with the possibility of Route 635 and Van Syckles Road as a backup route on Saturday November 7, 2020 from 8:00 AM to 2:00 PM, with a rain date of Saturday, November 14, 2020 from 8:00 AM to 2:00 PM

XXII. OPEN TO THE PUBLIC

XXIII. FREEHOLDERS COMMENTS/REPORTS

XXIV. EXECUTIVE SESSION (Reconvene if necessary)

XXV. ADJOURNMENT