

**HUNTERDON COUNTY
DEPARTMENT OF PARKS AND RECREATION**

APPLICATION FOR FACILITY USE

PERMIT # _____

Office Location: 1020 State Route 31, Lebanon, NJ
Mailing Address: PO Box 2900, Flemington, NJ 08822-2900
Phone: (908) 782-1158 * Fax: (908)806-4057

CONTACT PERSON _____ PHONE (h) _____ (w) _____

ADDRESS _____ CELL: _____

ORGANIZATION/BUSINESS _____ E-MAIL: _____

PARK	PAVILION OR AREA TO BE USED	CHECK ANY OF THE FOLLOWING NEEDS PERTAINING TO YOUR USE:
_____ Arboretum	_____	_____ room set-up _____ electricity _____ key _____ service road _____ ballfield bases _____ water
_____ Court Street Park	_____	CHECK THE FOLLOWING ACTIVITIES ASSOCIATED WITH YOUR FACILITY REQUEST: _____ alcoholic beverage (separate permit required) _____ use of rental tent (Municipal permit maybe required) _____ amplified or live music* (see below) _____ Use of rental chairs or other equipment *(see below) _____ use of caterer* (see below) _____ Fire Safety Permit (Hunterdon County Fire Marshal) _____ Campfire Permit (Hunterdon County Fire Warden) _____ BSA Tour Permit/GSA Certificate of Insurance _____ other* _____
_____ Deer Path Park	_____	
_____ Echo Hill	_____	
_____ Teetertown/Mt Farm	_____	
_____ Other	_____	
Use _____		
Date _____ Time _____	(set up) (departure)	
Number of people attending _____		

IMPORTANT:

* Permits are considered approved only upon written notice below, payment received, and for the conditions set forth herein.

* A certificate of insurance in the amount of \$1,000,000 (one million dollars), naming **NJ Department of Environmental Protection and the County of Hunterdon Board of Chosen Freeholders, PO Box 2900, Flemington, NJ 08822** as additionally insured, is required from the contractor two weeks before event for use of caterer, rental tent/chairs/tables, inflated structure, dunk tank, pony ride, portable climbing wall, clown, other entertainer, contracted services or equipment.

The Board of Chosen Freeholders and their agents reserve the right to disapprove this application or any part thereof based upon established rules, regulations, and policies of the Hunterdon County Department of Parks and Recreation.

I have received a copy of the Hunterdon County Parks & Recreation Department Summary of Rules and Regulations, and Park Information sheets and I understand all conditions and requirements pertaining to the use of the facility requested above.

SIGNATURE _____ **DATE** _____

_____ DO NOT WRITE BELOW THIS LINE _____

_____ approved _____ approved with the following conditions or changes: _____ _____ Not approved By _____ Date _____	Total Fee \$ _____ (NO REFUNDS) Make check payable to "Hunterdon County Parks Department" Rec'd By _____ Date _____ Staff Notes: _____
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