



## **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

71 Main Street, Historic Hunterdon County Courthouse

Flemington, New Jersey 08822

Dial-in Numbers: 720-399-1558 or 877-658-5107

Passcode: 403752

**June 1, 2021**

### **4:30 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 06, 2021, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

### **EXECUTIVE SESSION**

### **5:30 p.m. PLEDGE OF ALLEGIANCE**

### **MOMENT OF SILENCE**

### **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

### **COMMISSIONER REPORTS**

Commissioner Rich provided an update on the Department of Public Works including ongoing and future planned projects. Mr. Rich also noted that the Workforce Development Board continues to seek out those looking for employment and career change advancement. There is a Virtual Information Session on June 7th at 10 AM, along with on June 2<sup>nd</sup>, at 10 AM. Commissioner Rich also commented on the recent increase to county library operating hours.

Commissioner Van Doren deferred his health report update until the presentation by Health Department Director Karen DeMarco. However, Mr. Van Doren did note the County is making plans for the proper use and administration of American Rescue Funds upon those funds being released. Mr. Van Doren also spoke about the Human Services Department and the recent receipt of funds that have been received by the Human Services Department for those who qualify for the Temporary Assistance for Needy Families (TANF), which is separate from the American Rescue Funds.

Deputy Director Lanza welcomed the new Acting Prosecutor, Ms. Renee Robeson, and reflected upon the service of the former Acting Prosecutor, Mr. Michael Williams. Deputy Director Lanza also mentioned that today is the start of hurricane season and noted that the Department of Public Safety is preparing for any storms that may impact Hunterdon County.

Director Soloway reported that she recently joined with a group of veterans in placing American flags at the gravesites of Hunterdon County veterans. Over 11,000 flags were placed throughout the County by veterans, scouts, and church groups. Director Soloway thanked all who helped ensure that we continue to recognize Memorial Day. Director Soloway also reported that a new system for residential recycling will be operating soon that will allow residents to drop off recycling materials in designated containers located in a safer area. The Board will be returning to holding their meetings in the Administration Building on July 6<sup>th</sup>.

## **PROCLAMATIONS/RECOGNITION**

**PROCLAMATION #2021-30 – ADOPTED**, Honoring Jessica Scheier on receiving the Investors Foundation Scholarship Award from the New Jersey Association of Counties

MOVED: Mr. Lanza

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Mr. Lanza, Mr. Van Doren, Mr. Rich, Ms. Soloway

ABSENT: Mr. Holt

**PROCLAMATION #2021-31 – ADOPTED**, Honoring Michael J. Williams for his service as Acting Prosecutor in Hunterdon County.

MOVED: Mr. Lanza

SECONDED: Mr. Rich

ROLL CALL (AYES): Mr. Lanza, Mr. Rich, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**PUBLIC COMMENT, Limited to 2 minutes per person.**

**(Comments exceeding 2 minutes will be entertained later in the agenda)**

### **GRANTS: Janet Previte, CFO**

**RESOLUTION #2021-367 - RESOLVED**, Authorizing the Commissioner Director to sign and accept on behalf of the County of Hunterdon, the SFY 2021 Overdose Data to Action - Operation Helping Hand Grant, for the period of September 1, 2021 through August 31, 2022, in the amount of \$90,476.19.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

### **FINANCE, Janet Previte, CFO**

**RESOLUTION #2021-368 - RESOLVED**, Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2021 County Budget for additional funds received for the FY2020 Homeland Security & Preparedness Program, for the period of September 1, 2020 through August 31, 2023, in the amount of \$148,156.95, from the State of New Jersey, Office of Homeland Security and Preparedness.

MOVED: Mr. Lanza

SECONDED: Mr. Van Doren

ROLL CALL (AYES): Mr. Lanza, Mr. Van Doren, Mr. Rich, Ms. Soloway

ABSENT: Mr. Holt

### **PURCHASING, Ray Rule, QPA**

**RESOLUTION #2021-369 - RESOLVED**, Authorizing the award of County Bid #2021-03, to furnish and deliver ultra low sulfur diesel fuel, to Rachle's/Michele's Oil Company, Inc, in an amount not to exceed \$701,062.50, for a contract period of 3 years.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

### **HUMAN SERVICES PROVIDER AGREEMENTS: Meagan O'Reilly, Director**

**RESOLUTION #2021-370 - RESOLVED**, Approving a Provider Services Contract with Turning Point, Inc. for the provision of community-based services known as Anderson House, for the period of January 1, 2021 through December 31, 2023, in an amount not to exceed \$45,594.00 (\$15,198.00 per County fiscal year).

MOVED: Mr. Van Doren

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Van Doren, Mr. Lanza, Mr. Rich, Ms. Soloway

ABSENT: Mr. Holt

**HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director:** Ms. DeMarco reported on the recent COVID-19 transmission rates in Hunterdon County; as well as information on the COVID-19 vaccine distribution program. Hunterdon County is still designated in the moderate COVID activity level, but the Health Department has seen a steady decrease in COVID related activities

in Hunterdon County. Over 17,500 doses of the COVID-19 vaccine have been administered through the Hunterdon County Health Department vaccination clinics, which there have been over 50 clinics provided to date. The Health Department vaccine clinics are now open to walk-in appointments. Upcoming walk-in clinic dates will be listed on the Hunterdon County website, or the public can call the Health Department for more information. The Health Department is also partnering with nonprofit organizations to provide on-site clinics for residents with Moderna and Johnson & Johnson vaccines. The Health Department is currently waiting on order of a freezer that can house the Pfizer vaccine if needed for adolescents.

**COUNTY ADMINISTRATOR, Kevin Davis**

**RESOLUTION #2021-371 – RESOLVED**, Resolution opposing New Jersey State Assembly and Senate Forest Management Bills A-4843/S-3549, A-4844/S-3550, and A-4845/S-3548.

MOVED: Mr. Van Doren

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Van Doren, Mr. Lanza, Mr. Rich, Ms. Soloway

ABSENT: Mr. Holt

**CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

**RESOLUTION** - Approval of the claims register dated June 1, 2021 (Voted on separately).

MOVED: Mr. Van Doren

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Van Doren, Mr. Lanza, Ms. Soloway

ABSTAIN: Mr. Rich

ABSENT: Mr. Holt

**RESOLUTION** - Approval of the regular and executive meeting minutes from May 18, 2021.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-372 - RESOLVED**, Approving the hire of Meredith Westfield as a Seasonal Intern, in the Department of Administration.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-373 - RESOLVED**, Approving the promotion and provisional appointment of Cortney Frank as a Librarian IV in the Hunterdon County Library.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-374 - RESOLVED**, Approving the promotion and provision appointment of Grant Obitz as a Heating and Air Conditioning Mechanic in the Hunterdon County Department of Administrative Services, Division of Buildings & Maintenance.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-375 - RESOLVED**, Approving the hire and provisional appointment of Conor Chabot as a Mechanic in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-376 - RESOLVED**, Approving an employment status change to full time for Gloria Lamborn, Library Assistant in the Hunterdon County Library.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-377 - RESOLVED**, Approving the promotion and regular appointment of Jessica Best as a Library Associate in the Hunterdon County Library.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-378 - RESOLVED**, Acknowledging the action of New Jersey Attorney General Gurbir Grewal to appoint Renee M. Robeson as the Acting County Prosecutor in the Office of the Hunterdon County Prosecutor.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-379 - RESOLVED**, Approving the hire and regular appointment of Cecelia Zutic as a Library Assistant in the Hunterdon County Library.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-380 - RESOLVED**, Approving the regular appointment of James Zakaluzny as a Construction Inspector in the Hunterdon County Department of Public Works, Division of Engineering, as of May 31, 2021 upon successful completion of his Civil Service examination

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-381 - RESOLVED**, Approving the hire of Ethan Livermore as a Seasonal Laborer in the Department of Administrative Services, Division of Buildings & Maintenance.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-382 - RESOLVED**, Authorizing the Commissioner Director to sign on behalf of the County of Hunterdon, a Right of Way, Vegetation Maintenance Agreement with Contract Forester, Peter Ellis from First Energy, Jersey Central Power & Lights for the property located at Block 19, Lot 12, known as Hoffman Park, in Union Township.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-383 - RESOLVED**, Authorizing the Commissioner Director to sign contract agreements with Hunterdon Symphony; Southern Steel; Hunterdon Harmonizers and Captain Jack for the "Music Under the Stars" concert series at Deer Path Park stage, in Readington Township.

MOVED: Mr. Rich

SECONDED: Mr. Lanza

ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway

ABSENT: Mr. Holt

**RESOLUTION #2021-384 - RESOLVED**, Approving an amendment to the resolution for the purchase of the property known as the Denton Property, in the Township of Lebanon, Block 57, Lots 13,13.01, and 13.02, in the amount of \$976,000.00, utilizing County Open Space Funds with a cost closing reimbursement of 50% through the Green Acres Program.

MOVED: Mr. Rich

SECONDED: Mr. Lanza  
ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway  
ABSENT: Mr. Holt

**RESOLUTION #2021-385 - RESOLVED**, Approving the acquisition of a portion of a property in fee simple and temporary construction easement over Block 10, Lot 3, from H. Paul Fitting.

MOVED: Mr. Rich  
SECONDED: Mr. Lanza  
ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway  
ABSENT: Mr. Holt

**RESOLUTION #2021-386 – RESOLVED**, Authorizing an amendment to Resolution 2021-286, to sign and accept award of the 2021 CEHA Grant.

MOVED: Mr. Rich  
SECONDED: Mr. Lanza  
ROLL CALL (AYES): Mr. Rich, Mr. Lanza, Mr. Van Doren, Ms. Soloway  
ABSENT: Mr. Holt

## **CORRESPONDENCE**

## **OPEN TO THE PUBLIC**

## **ADDITIONAL COMMISSIONER COMMENTS**

## **EXECUTIVE SESSION (Reconvene if necessary)**

## **ADJOURNMENT**

The Board adjourned at 6:17 PM on a motion by Deputy Director Lanza and seconded by Commissioner Van Doren and carried by voice vote.

Respectfully submitted:

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**Brad Myhre, Clerk to the Board**

Transcribed by:

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**Lindsay Heller, Secretary to the Board**

**RESOLUTION  
ENTERING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the County is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**PERSONNEL:**

- Meet with new Acting Prosecutor of Hunterdon County Renee Robeson.

**LEGAL:**

- Review of voting machine contract specifications.

I, Brad Myhre, Clerk of the Board of County Commissioners, County of Hunterdon, hereby certify that the foregoing Resolution is a true, complete, and accurate copy of a resolution adopted by the Hunterdon County Board of County Commissioners at a meeting held on June 01, 2021.

<b>ROLL CALL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Susan J. Soloway, Director			X			
John E. Lanza, Deputy Director	X		X			
Shaun C. Van Doren, Commissioner			X			
J. Matthew Holt, Commissioner			X			
Zachary T. Rich, Commissioner		X	X			

**ADOPTED** June 15, 2021

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**Brad Myhre, CLERK**